

CITY OF DECORAH
RENTAL APPLICATION/INSPECTION
 400 Claiborne Drive
 Phone: 563-382-3651 Fax: 563-382-6525
www.decorahia.org

Date of Application: _____
 Payment Rec'd & Receipt #: _____
 Date of First Inspection: _____
 Date Inspections Completed: _____
 Certificate Number: _____

PROPERTY ADDRESS:					Owner/Property Manager Signature:				
Contact Person: _____ Phone: (____) ____ - ____					Name and Mailing Address (please print):				
REGISTRATION FEE: \$25.00 INSPECTION FEE: \$5.00 PER UNIT					LATE AFTER: ____/____/____ Late: Y__ N__ LATE FEE: \$_____				
No. of Units: _____ Total Occupants: _____					No. of Bedrooms: Up _____ Below Grade _____				
Inspection Type: Routine _____ Follow Up _____ Complaint _____									
Noted - Correct prior to next rental cycle Cited - Correct now Check - Further code research required									
* * * Items checked will be addressed in subsequent letter * * *									
	EXTERIOR	Noted	Cited	Check		INTERIOR - GENERAL	Noted	Cited	Check
1	Address Number				19	Steps - Rise and Run			
2	Yard Condition - Junk, Debris, etc.				20	Handrails - Guardrails			
3	Weeds - Shrubs - Trees - Grass				21	Stairway Lighting			
4	Sidewalks - Tripping Hazards				22	Dryer Vent			
5	Deck - Porch - Steps				23	Plumbing - Fixtures, Basement			
6	Handrails - Guardrails				24	Windows			
7	Emergency Escape Stairs/Ladder				25	Smoke Alarms			
8	Gutters & Downspouts				26	Basement Hatchway			
9	House - Paint/Deterioration				27	Doors - Door Hardware			
10	Accessory Structures - Paint/Deterioration				28	Sprinkler/Fire Alarm			
11	Roof				29	Hallways - Lighting, etc.			
12	Structural Foundation				30	Walls - Ceilings - Floor			
					31	Extermination			
INTERIOR - KITCHEN					ELECTRICAL				
13	Plumbing Fixtures - Sink, Faucets, etc.				32	Electrical System Adequate			
					33	Outlets Properly Wired			
					34	Extension Cord Use			
INTERIOR - BATHROOM					PLUMBING & MECHANICAL				
14	GFCI				35	Elevator Y__ N__			
15	Window/Exhaust Vent Fan				36	Switched Light/Outlet			
16	Plumbing Fixtures Working				37	Furnace/Water Heater Bedroom			
					38	Water Supply Lines			
INTERIOR - BEDROOM									
17	Closet Light				39	Drain Lines - Venting			
18	Smoke Alarm - Interconnect				40	Shut off Valves - Gas			
ADDITIONAL ITEMS									
41	Electrical Panel: ___ Fuse ___ Breaker ___ No Unsafe Openings ___ Labeled								
42	Sump Pump: ___ Sanitary ___ Storm								
43	Water Heater: Clearance: Y__ N__ Approved: Y__ N__ Relief Valve ___ Venting ___								
44	Egress Window: Comply: Y__ N__ Ht Floor: _____ Length: _____ Width: _____								
45	Window Wells: Comply: Y__ N__ Length: _____ Width: _____ Total Sq Ft: _____ Ladder: Y__ N__								

* * * Please see reverse for rental acknowledgements and inspection notes * * *

Comments:

Inspector: _____

Date: _____

City of Decorah Residential Rental Property Rental Permit Acknowledgement:

As landlord or an agent of the landlord, I acknowledge with my signature that I am aware of or have received a copy of the provisions and requirements of Ordinance 1144 and that it is my responsibility to maintain this rental property in full compliance with all of the provisions of the City of Decorah’s Rental Housing Permit Ordinance (Chapter 5.28). Applicant acknowledges that he/she is aware of the limit to four persons unrelated by “blood, marriage or adoption” that may reside within a dwelling unit. Furthermore, the applicant acknowledges that no such violation of this code limitation presently exists. Applicant also recognizes that any violations of this requirement may result in the denial or revocation of the Rental Permit.

The applicant acknowledges with this application his/her permission is given to have the subject property inspected in accordance with the provisions under Section 5.28.080 of the City Code.

As the inspections will be conducted by a member of the Decorah Fire Department, the applicant is advised that the Fire Department personnel may be taking additional notes as a part of their familiarization program. The purpose of this is to better acquaint Firefighters with the layout and significant features of a structure in the interests of the occupants’ safety and the safety of the Firefighters.



*Snap here to link to
Decorah’s City Code*