

City of Decorah  
Planning and Zoning Commission  
January 9, 2017 – 7:00pm  
Meeting Minutes

Members present included: Nathan Thompson, Brian Cook, Barbara Massman, Jarrad Walter, Llew Jenkins, Tony Clarke and Stan Moellers

Others present: Zoning Administrator / City Manager Chad Bird.

Consider officers of the commission; chair and vice-chair

*Bird noted to the commission that it is appropriate for the commission to consider a chair and vice-chair for the coming year. Walter nominated Cook as chair but Cook declined citing the fact that he out for much of the summer months.*

*Massman nominated Jenkins who noted that she is out for much of the winter months.*

**Walter moved and Thompson seconded a motion to name Cook as chair and Jenkins as vice-chair, or co-chairs and share the duties.**

**Roll call vote: Unanimous, motion passed.**

Consider approval of minutes from the December 12, 2016 regular meeting

**Motion by Walter and seconded by Thompson to approve the minutes from the December 12, 2016 regular meeting. It was noted that Stan Moellers is noted as being present in the November 14, 2016 meeting minutes when in fact, he was not. Correction noted.**

**Roll call vote: Unanimous, motion passed.**

Consider setting a public hearing on rezoning of property; Winneshiek Farmer's Co-op – Cohen – Esry Multi-Family property parcel M-2 Limited Industrial, February 13, 2017 at 7:10pm

*Bird noted that this action sets a date for a public hearing on the possibility of rezoning the parcel of land in at the end of east Water Street currently serving as the Winn-Coop site. He reviewed the proposed use of the property as a multi-family residential apartments complex. The proposed rezoning would be to an R-3 multi-family residential zone.*

**Motion by Cook and seconded by Moellers to set the date and time for a public hearing on the proposed rezoning of property at 824 East Water Street for Monday, February 13, 2017 at 7:10pm.**

**Roll call vote: Unanimous, motion passed.**

Consider C-3 Commercial Design Review re: 1131/2 Winnebago Street – balcony / deck

*Bird noted the owners of 113 ½ Winnebago have removed and replaced the balcony / deck on the rear of the building. The work was completed before a permit or C-3 review. He said he had talked with the owners and they have applied for a C-3 permit and a compliance certificate. Bird noted in review of the project and application, the new structure is substantially the same as the previous.*

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**Motion by Jenkins and seconded by Cook to approve the C-3 application at 113 ½ Winnebago for a deck / balcony in the rear of the building.  
Roll call vote: Unanimous, motion passed.**

Discussion, review and update of city's 2012 comprehensive plan

*Bird distributed chapter 4 of the city's comp plan for the commission to review. The chapter focuses on utilities and infrastructure.*

*The commission reviewed the chapter extensively and noted suggested changes and updates. The commission directed Bird to make the appropriate updates and changes.*

Other business

There being no other business, the meeting was adjourned at 8:20pm

Respectfully submitted,



Chad A. Bird  
City Manager  
Zoning Administrator