

City of Decorah
Planning and Zoning Commission
March 13, 2017 – 7:00pm
Meeting Minutes

Members present included: Nathan Thompson, Brian Cook, Barbara Massman, Jarrad Walter, Tony Clarke and Stan Moellers

Members absent: Llew Jenkins

Others present: Zoning Administrator / City Manager Chad Bird.

Consider approval of minutes from the February 13, 2017 regular meeting

Motion by Clarke and seconded by Massman to approve the minutes from the February, 2017 regular meeting correcting the roll call to reflect that Jenkins and Thompson were not in attendance and correcting a misspelling to Clarke's name. Roll call vote: Unanimous, motion passed.

Consider C-3 Commercial Design Review re: 111 Winnebago Street, Wildcrafted Acupuncture & Herbs – signs

Bird reviewed the application from Gabi Masek for a proposed retail sign at this location. He noted the sign is a blade style sign and at 32 inches by 27 inches meets current city code including requirements in the C-3 district.

The commission clarified that only one sign would be installed.

Motion by Massman and seconded by Walter a recommendation to approve the C-3 design application for installation of a sign to the city council. Roll call vote: Unanimous, motion passed.

Discussion, review and update of city's 2017 sidewalk improvement plan

Bird reviewed the city's sidewalk policy with the commission and noted that he and the street department staff would propose starting the inspection program in the spring of 2017. There was general discussion regarding the inspection process, what items would be inspected and how long adjoining property owners would have to make necessary repairs. Bird noted that he and the street department would begin in the city center and work outward with a formatted inspection process.

Discussion, review and update of city's 2012 comprehensive plan

Bird distributed chapter 6 of the city's comp plan for the commission to review. The chapter focuses on Hazards.

The city's historic preservation commission offered some comments in the review.

The commission reviewed the chapter extensively and noted suggested changes and updates. The commission directed Bird to make the appropriate updates and changes.

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Other business

There being no other business, the meeting was adjourned at 7:49pm

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Chad A. Bird".

Chad A. Bird
City Manager
Zoning Administrator