

City of Decorah
Planning and Zoning Commission
April 10, 2017 – 7:00pm
Meeting Minutes

Members present included: Nathan Thompson, Brian Cook, Barbara Massman, Joel Zook and Stan Moellers

Members absent: Llew Jenkins and Tony Clarke

Others present: Zoning Administrator / City Manager Chad Bird.

The commission welcomed Joel Zook as the newest appointee to the commission.

Consider approval of minutes from the March 13, 2017 regular meeting

Motion by Moellers and seconded by Massman to approve the minutes from the April 10, 2017 regular meeting.

Roll call vote: Unanimous, motion passed.

Consider C-3 Commercial Design Review re: 301 West Water Street, *The Goods* – signs
Bird reviewed the application from Paula Brown for 301 West Water Street noting that the sign is actually a decal applied to the glass in the window. He noted that the code does not have a provision for approval of items in or on the window and that the commission has interpreted the code's silence as permissive.

In discussion and review of the application the commission agreed that they should not consider the application to be consistent with other actions and code previously.

Motion by Thompson and seconded by Moellers to state the application for a sign in a window is not required, void the application and refund the application fee to the applicant.

Roll call vote: Unanimous, motion passed.

Discussion, review and update of city's 2012 comprehensive plan

a. Chapter 7 – economic development

The commission spent the remainder of the time reviewing the chapter from the comp plan and providing notes and comments for update. Bird noted he is continuing to work with area organizations on update narratives and with Michelle Barness from Upper Explorerland on the overall update.

Other business

The commission noted they would like to talk about the residential tax abatement program and provide a statement to the council.

There being no other business, the meeting was adjourned at 7:52pm

Respectfully submitted,



Chad A. Bird
City Manager
Zoning Administrator