

**Decorah Airport Commission
Meeting Minutes
Airport Lounge**

April 12, 2017 – 4:00pm

1) Roll Call

Attending: Russell Norris, Kevin Thompson, David Bakken and Brett Willie. Absent: Keith Fabien

Staff present: Mike Connell and Chad Bird.

2) Consider approval of claims

- | | | |
|------------------|------------------|------------|
| a) Carquest | battery | \$27.00 |
| b) Dick's Petrol | repair and maint | \$1,035.01 |

*Norris moved and Bakken seconded a motion to approve the claims as presented.
Ayes – unanimous. Motion carried.*

3) Consider approval of minutes

- a) Minutes from March 15, 2017

*Norris moved and Thompson seconded approval of minutes from the March 15, 2017 regular meeting.
Ayes – unanimous. Motion carried.*

4) Discussion regarding large aircraft hangars / terminal

There was ongoing discussion regarding the hangar projects needed. Bird opened discussion by questioning the costs associated with the prevailing project concept and asked if the costs had become too much for the city / airport to take on.

There was additional discussion and a walking tour of the open lot / space at the east end of the airport and hangar area.

At the end of the conversation, the commission believed that the best scenario was to simply building a new hangar and get Gundersen what is needed to house their equipment and staff.

*Thompson moved and Bakken seconded a motion to proceed with hangar plans and specifications that would utilize the east end open area.
Ayes – unanimous. Motion carried.*

5) Discussion regarding ongoing projects and scheduling

There was no report under this item and Bird noted that a warranty work punch list is being kept for each of the most recent hangar projects under warranty.

6) Hangar Rentals

Bird noted that he would add this agenda item to the monthly meeting agendas as a way to keep the commission informed of hangar activity.

Bird noted the following activity this month.

- a) Norris is due for March and April
- b) Gomes is due for March and April
- c) Lunde is paid through April and moving out

7) Airport Manager's Report

- a) Air Race Classic update

Connell provided an update on the race and noted that work is progressing nicely.

- b) Safety inspection report

Bird noted the city safety committee recently conducted and audit and safety inspection. Bird noted he would work with Connell on compliance with the inspection report.

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8) **Other business**

There being no other business, the meeting was adjourned at 5:42pm

Submitted by:

A handwritten signature in blue ink, appearing to read "Chad Bird", enclosed in a circular scribble.

Chad Bird
City Manager