

Decorah MetroNet 28E Board Meeting
May 4, 2017 11:30 a.m.
Decorah City Hall Council Chambers

Minutes

Members attending:

Chad Bird (representing City of Decorah)
Paul Mattson (representing Luther College)
Jon Lubke (representing Winneshiek County)
Jim Schwan (representing Winneshiek Medical)
Kurt DeVore (representing Decorah Schools)

Members absent:

Brian Lensch (representing Winneshiek Medical)
Leon Griebenow (representing Upper Explorerland Regional Planning Commission)

Consider approval of April 20, 2017 regular meeting minutes

Motion by Lubke and second by Mattson to approve the minutes of the April 20, 2017 regular meeting
No further discussion.
Roll call vote; motion carried unanimously.

Consider approval of claims

a.	R&S Fiber Services	911 May	\$1,000.00
b.	CEC	network service / Steve P	\$135.00
c.	ARIN	annual maintenance – numbers	\$300.00

Motion by DeVore and second by Lubke to approve claims as presented.
No further discussion.
Roll call vote; motion carried unanimously.

Discussion on services related to house moves and community response

Lubke provided an update and noted that all went very well. He confirmed he had submitted an invoice to the owner / mover for all DMN expenses. He noted those expenses were \$2,197. The board thanked Lubke for his efforts to coordinate the event on behalf of the county and the MetroNet.

Update on new router configuration and maintenance

There was general discussion regarding the new router configurations. Those involved believed all had been implemented and ready for use. Mattson proposed some additional considerations including;

Phase I; router configurations updates on the firewalls in the system.

Croft Utility Partners noted they would be interested in bidding on a maintenance program for routers and firewalls. Schwan noted he wanted to see router documentation.

Phase II; addressing protocol issues.

There was general discussion and the consensus was to have all addressing worked on or converted by June 30. MetroNet partners would meet to determine the how and why.

Update of the turn-up of new Century Link Internet service and billing divisions

There was considerable discussion regarding the Century Link connection and billing. Bird noted he would call to work out any details. There was also general discussions regarding Internet traffic amongst the different carriers the DMN is currently using. Adam Forsyth noted that it seemed to corrected now.

Future billing allocations

Bird asked the board to consider the fiber / cost allocations and to affirm their use. He noted that the presented percentages were approved by the board several years ago but he wanted the board to affirm and commit with the new services moving forward.

Bird noted AcenTek will break down the \$5,700.00 MRC into the existing six Decorah MetroNet accounts based on the following percentages and costs:

Luther 57.5% for a total MRC of \$3,277.50
Winneshiek Medical Center 10% for a total MRC of \$570.00
Winneshiek County 10% for a total MRC of \$570.00
Decorah Library 6% for a total MRC of \$342.00
Decorah Community Schools 15% for a total MRC of \$855.00
City of Decorah 1.5% for a total MRC of \$85.50

Motion by Mattson and second by DeVore to approve the cost allocations as noted for the AcenTek internet services and billing to each individual member.

No further discussion.

Roll call vote; motion carried unanimously.

Update on CEC support

Adam Ramseth noted that he had been in conversation with CEC about remaining warranty work. DeVore noted he had a meeting set for later May to finalize the conditional terms of the block of labor rebate. DeVore noted he would provide an update to the board as soon as he could.

Other business

- a. Budget update
- b. E911 update

In other business, there was continued discussions about reverse DNS and addressing.

There was no further business before the board.

Adjourn

There was no other business and the meeting was adjourned at 12:56pm with motion and second by Lubke and Schwan respectively.

Respectfully submitted

