

Decorah MetroNet 28E Board Meeting
July 6, 2017 11:30 a.m.
Decorah City Hall Council Chambers

Minutes

Members attending:

Chad Bird (representing City of Decorah)
Paul Mattson (representing Luther College)
Kurt DeVore (representing Decorah Schools)
Brian Lensch (representing Winneshiek Medical)
Jon Lubke (representing Winneshiek County)

and
Steve Smith (representing Winneshiek County)
Jim Schwan (representing Winneshiek Medical)
Adam Forsyth (representing Luther College)

Members absent:

Leon Griebenow (representing Upper Explorerland Regional Planning Commission)

Consider approval of June 1, 2017 regular meeting minutes

**Motion by Lubke and second by Bird to approve the minutes of the June 1, 2017 regular meeting
Lubke raised a question regarding the CEC response to the proposed block of labor. There was general discussion regarding this issue. It was noted that Adam Ramseth had provided some information.
No further discussion.**

Roll call vote; motion carried unanimously.

Consider approval of claims

a.	Alliant Energy	pole top rentals / annual	\$1,920.31
b.	R&S Fiber Services	Montgomery Handhole rebuild	\$3,334.00
c.	R&S Fiber Services	911 tower handhole	\$1,552.00
d.	R&S Fiber Services	Heivly St fiber cut / invest	\$1,425.00
e.	Luther reimbursement	optic switches	\$ 180.00
f.	AcenTek	start-up fee for 10Gig	\$ 500.00

Motion by DeVore and second by Lubke to approve claims.

Lubke questioned where things stood with the 911 project and whether it was completed. It was noted the project is done pending work by others not involving the MetroNet.

No further discussion.

Roll call vote; motion carried unanimously.

Update on DMN partner prep for new AcenTek pipe

DeVore noted that there have been some issues on the school system but the issues have been identified, if not corrected. Lensch was still hoping to schedule a work session to ensure all are on task to complete necessary conversions.

Discussion regarding fiber run municipal airport

Bird noted there is a new project proposed for the airport. He would like to see fiber run to the facility as part of the project and engaged the board in the conversation.

It was determined that the 911 / business park fiber was too far away. There were questions about the run, equipment and a possible IRU to the main Gunderson campus for services to the facility.

Bird noted he would keep the board informed of any progress.

Discussion on utility locates

There was general discussion about what had happened with a fiber cut along the ROW on Heivly. It was reported that the locators, two independent teams, each showed and were told by the contractor there would be no digging in the area on the north side of the street. Fiber was hit at about eight inches of depth.

There was direction from the board to pursue reimbursement from the contractor for the repairs.

Further direction from the board is to mark and locate everything in the future regardless of in-the-field conversations.

Motion by DeVore and second by Mattson to approve making repairs as necessary per a quote from R&S Fiber Services.

Mattson noted that there should be an attempt to recover funds from the contractor involved.

No further discussion.

Roll call vote; motion carried unanimously.

Update on repairs/changes associated with paths to/from WMC and Luther

There was discussion on how to proceed with an overall fiber route upgrade. Some costs were bantered about as options. It was also tossed around that perhaps the costs could be spread over at least two fiscal years. DeVore was to check on project timelines and there was other discussions about slicing the project in to affordable and manageable costs.

The board desired another meeting to looking to completing a fiber ring light survey to determine "pinch" points. It was noted this should be completed prior to a full-on assessment of needed improvements.

Other business

- a. Budget update – no update
- b. E911 update – no update
- c. Upper Explorerland report – Bird reported the UERPC board had instructed their staff and chair to proceed with an exit from the full MetroNet per the original terms discussed in January 2017. Bird supported a request of the UERPC board to reduce the balance owed on account by 50%. He asked the board to consider this and noted the item and exit agreement would be on the next MetroNet agenda for action.

There was no further business before the board.

Adjourn

There was no other business and the meeting was adjourned at 1:10pm with motion and second by Lubke and Lensch respectively.

Respectfully submitted

