

**Decorah Airport Commission
Meeting Minutes
Airport Lounge**

August 16, 2017 – 4:00pm

1) Roll Call

Attending: Russell Norris, Keith Fabien, Kevin Thompson, David Bakken and Brett Willie.

Staff present: Mike Connell

2) Consider approval of claims

a) Gary's Tractor	repairs	\$109.07
b) Wrightway Computers	repairs	\$ 61.07
c) Goldstar		\$619.90
d) See Electric	lights / repairs	\$ 60.00

Fabien moved and Bakken seconded a motion to approve the claims as presented.

Ayes – unanimous. Motion carried.

3) Consider approval of minutes

Fabien moved and Bakken seconded approval of minutes from the July 20, 2017 regular meeting.

Ayes – unanimous. Motion carried.

4) Discussion regarding large aircraft hangars / terminal

The commission discussed updates from Gundersen regarding the corporate hangar. There was general discussion about a contingency plan for the hangar should Gundersen decide to not continue pursuing the corporate hangar. The Commission discussed alternatives but took no action at this time.

5) Hangar Rentals

No issues or report.

6) Airport Manager's Report

There was general discussion about moving the contents of hangar #1 to accommodate Gundersen in a short term, interim situation. There will be costs to move contents and displace the current tenant and make the hangar ready for Gundersen until the new corporate hangar is ready for occupancy.

The commission discussed rental rates and sublease agreements for the temporary status. The commission asked that the city attorney be involved in crafting a short-term lease for the space in hangar #1.

Norris moved and Fabien seconded a motion to have the city negotiate a temporary lease with Gundersen for hangar #1.

Ayes – unanimous. Motion carried.

7) Other business

The commission discussed the warranty work on the new hangars and wanted to know the one-year warranty period. They noted a few warranty work items that need to be addressed and didn't want to miss the deadline. The key issue appeared to be the door seals.

The commission discussed aerial spray pilots and equipment. There was question about insurance and liability and even if it is legal to pull tanker trucks on to the taxiway to supply aircraft. The commission has no control or involvement in these activities.

8) Adjourn

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9) Other business

There being no other business, the meeting was adjourned at 5:45pm

Submitted by:

A handwritten signature in blue ink, appearing to read "Chad Bird".

Chad Bird
City Manager