

**BOARD OF TRUSTEES, DECORAH PUBLIC LIBRARY
AGENDA**

**Monday, October 9, 2017 at 4:00 p.m.
Library Public Meeting Room, Lower Level**

1. Call to Order
2. Agenda Approval
3. Minutes Approval
4. Claims Approval
5. Staff Report: Technology Coordinator Jon Pankow:
 - a. City IT Administrator Chopper Albert Introduction
 - b. New website & BRIDGES demonstration
6. Director's Report
 - a. Staffing
 - b. Building
 - c. Budget
 - d. Statistics
 - e. General updates
7. Friends of Decorah Public Library Report: Cynthia Peterson
8. Unfinished Business
 - a. Consider Purchasing Policy
 - b. Discuss Nov. 13 staff appreciation event
9. New Business
 - a. Consider staff leave request
 - b. Consider proposed holiday hours
 - c. Discuss short-term building priorities
 - i. Consider ServiceMaster quote for large-scale cleaning project
 - ii. Discuss adjusting open hours to accommodate (i) if needed
 - d. Discuss short-term goals for Director
 - e. Board education: please read Board Handbook pp.51-66 for Nov.13 meeting.
10. Agenda Items for Next Meeting
 - a. Review Library Service Policies
11. Upcoming Meetings: November 13, December 11, January 8
12. Adjourn