

Decorah MetroNet 28E Board Meeting
October 5, 2017 11:30 a.m.
Decorah City Hall Council Chambers

Minutes

Members attending:

Chopper Albert (representing City of Decorah)
Kurt DeVore (representing Decorah Schools)
Paul Mattson (representing Luther College)
Jon Lubke (representing Winneshiek County)
Brian Lensch (representing Winneshiek Medical)

Members absent:

Chad Bird (representing City of Decorah)

Others in attendance:

Adam Forsyth – Luther
Jim Schwan – Winneshiek Medical
Steve Smith – Winneshiek County IT Director

Consider approval of September 7th, 2017 regular meeting

**Motion by Lensch and second by DeVore to approve the minutes of the September 7, 2017 regular meeting.
No further discussion.
Roll call vote; motion carried unanimously.**

Consider approval of claims: None

Discussion on fiber route upgrades

Recently, there has been some brief internet outages for those still on the 74.207.34.x IP space. The issues may be related to BGP and router configurations, but physical fiber issues should not be ruled out. Albert suggested having the physical network fully tested, since this has never been done. Mattson argued that we should at least have the active portions tested. Lubke suggested that we also ask for updated route maps and splicing documentation in conjunction with the testing. Mattson also pushed the group to quickly find a NOC – Network Operation Center vendor that has expertise with both the Brocade and MicroTik hardware. Several companies were offered as options; DeVore, Albert and Forsyth will research options and offer suggestions at next month's meeting.

Discussion regarding password and security concerns

There were some questions as to who currently has access and who should have access to the core routers. It was agreed that at least two members should have admin level access, with others having lower lever reporting access. Albert will work with Bird and provide examples of policy language at the next meeting.

Other Business

E-rate Funding: DeVore asked if he should continue pursuing e-rate funding for maintenance operations of the network in the current and also in future fiscal years. Everyone agreed that federal funding would be helpful to the continued operation of the MetroNet. Lensch also reminded the group that IRHTP maintenance funds were also available and that dues were being collected from the DMN for these purposes.

Outstanding Invoices: There was a question if there were any un-invoiced items still outstanding for the E911 tower project. Mattson argued that all invoices had been paid and that E911 had fully reimbursed DMN for the construction costs.

CEC Compensation: There was some discussion about CEC's offer to compensate the DMN for sub-standard splicing. Albert offered to contact Voltmer to see if applicable rates could be determined.

Recompense for fiber cut: Mattson asked if progress had been made towards holding the contractor responsible for damages to fiber along Heivly Street. To everyone's knowledge there had been no dialog. Mattson asked if the City Manager would take steps to initiate said dialog.

Adjourn

There was no other business and the meeting was adjourned at 2:15pm with motion and second by Lubke and Lensch respectively.

Respectfully submitted

Jon Lubke