

Decorah MetroNet 28E Board Meeting
December 7, 2017 11:30 a.m.
Decorah City Hall Council Chambers

Minutes

Members attending:

Kurt DeVore (representing Decorah Schools)
Paul Mattson (representing Luther College)
Jon Lubke (representing Winneshiek County)
Chad Bird (representing City of Decorah)
Brian Lensch (representing Winneshiek Medical)

Others in attendance:

Chopper Albert - City of Decorah
Adam Forsyth – Luther
Steve Smith – Winneshiek County
Jim Schwan – Winneshiek Medical

Consider approval of November 2, 2017 regular meeting and November 16, 2017 special work session minutes
Motion by DeVore and second by Lubke to approve the minutes of the November 2, 2017 regular meeting and November 16, 2017 special work session. No further discussion.
Roll call vote; motion carried unanimously.

Consider approval of claims

a. R & S Fiber Optic Services 911 fiber project closeout \$4,219.12

Motion by Lensch and second by Lubke to approve the claims.
No further discussion.
Roll call vote; motion carried unanimously.

Consider acceptance of E911 Communication Project as complete

Bird asked Adam Ramseth if the 911 tower project was completed. He noted it was complete with just an adjustment for equipment installation all that remained. Bird asked if the board would consider closing the project and accepting as complete. Mattson inquired about any outstanding bills or obligations. There was discussion regarding an outstanding rock bore / saw cut invoice that has not been addressed. In conversation, several noted that the E911 board agreed to pay that invoice through a complex agreement between E911, Hawkeye Telephone, the ICN and Winneshiek Medical. Some on the board expressed extreme dissatisfaction in how these arrangements appeared.

Bird moved to accept the project as complete and Lubke second the motion. In discussion, it appeared there would not be support to accept the project as complete with the West Union Trenching invoice for \$27,900 unresolved in writing and with some other board or entity accepting responsibility for the invoice.

Motion by Mattson and second by DeVore to approve tabling the matter of accepting the project until the open invoice is paid or approved by the E911 Board. There was continued discussion about which organizations are involved in which negotiations.
Roll call vote; motion carried unanimously.

Discussion and update on IP address and other tech issues

Albert and Smith noted that December 14 and 15 would be switch over dates for the IP addressing projects they have been working on. There was lengthy discussion about using specific and individual pairs of fiber or the DMN common pairs of fiber, after discussion there was no resolution to this question.

Albert and DeVore asked about specifications for number, size, and style of any GBICs that might be needed in the change. Other than 1Gig, there was no other information.

Albert added that he had visited with CEC about network operations center (NOC) and they responded they were not set up to handle NOC operations.

There was a question of how much it may cost to have Adam Ramseth, with R & S Fiber Optic Services prepare fiber strands for the pending IP address changes.

Motion by Mattson and second by DeVore to approve an amount of not-to-exceed \$1,000 for fiber work by R&S Fiber Optic Services to prep fiber for future IP address work.
Roll call vote; motion carried unanimously.

Discussion and possible action regarding password policies

Bird noted that the board has been discussing the formation of a password policy for some time. He noted he had received little input from members but drafted a proposed policy he distributed.

Bird suggested the board read and review the draft presented and be prepared to discuss at the January 4, 2018 meeting.

Discussion and possible action on FY19 DMN budget

As some members of the board had left and others were not prepared to discuss the FY19 budget, this item was tabled for further discussion.

Lensch noted he would provide information in relation to the Iowa's Rural Health Telecommunications Program (IRHTP) monthly support and how the 28e board would reimburse the Winneshiek Medical Center for use of the fiber.

Other business

a. Budget update

Budget report in packet

b. Heivly Street repairs update

Albert noted this issue is resolved and just needs to be billed. Bird asked Albert to work with the city's finance office to finalize this.

In other business, local business owner, Matthew Maker from Donlon Pharmacy was present and expressed interest in connecting to the MetroNet. After much conversation, he was directed to work with the city and county IT directors and local services providers on some options which may be available.

It was noted that the MetroNet fiber is not for public use. There was a history lesson on the dynamics between the MetroNet and the city's Utility Commission.

Adjourn

There was no other business and the meeting was adjourned at 1:32pm with motion and second by Lensch and Lubke respectively.

Respectfully submitted

