

Decorah MetroNet 28E Board Meeting  
January 4, 2018 12:00 p.m.  
Decorah City Hall Council Chambers

Minutes

Members attending:

Kurt DeVore (representing Decorah Schools)  
Paul Mattson (representing Luther College)  
Jon Lubke (representing Winneshiek County)  
Chad Bird (representing City of Decorah)  
Brian Lensch (representing Winneshiek Medical)

Others in attendance:

Chopper Albert - City of Decorah  
Adam Forsyth – Luther  
Steve Smith – Winneshiek County  
Jim Schwan – Winneshiek Medical

Election of 2018 Officers

**Motion by DeVore and second by Lensch to name Bird as chair of the MetroNet for 2018.  
DeVore amended the motion to also include Lubke as vice-chair with a second by Lensch.  
No further discussion.  
Roll call vote; motion carried unanimously.**

Review of official board appointments

Bird reviewed the official appointments of a representative and an alternate from each anchor member organization.  
City of Decorah; Chad Bird, Chopper Albert.  
Winneshiek County; Jon Lubke, Steve Smith  
Decorah School District; Kurt DeVore, Michael Haluska  
Luther College; Paul Mattson, Adam Forsyth  
Winneshiek Medical Center; Brian Lensch, Jim Schwan

Consider approval of December 7, 2017 regular meeting minutes

**Motion by Lubke and second by DeVore to approve the minutes of the December 7, 2017 regular meeting.  
No further discussion.  
Roll call vote; motion carried unanimously.**

Consider approval of claims

- a. None presented

Discussion and possible action on E911 Communication Project

Albert and Lubke provided an update and noted the commission is working on a final IRU with other parties and has therefore not closed out the improvement project. Adam Ramseth noted all the work is completed and it appeared the final agreements needed to be approved and signed.

Discussion and possible action on FY19 DMN budget

Bird reported the fund balance for the MetroNet is \$90,134.14. He opened the conversation regarding anchor member annual support and noted it has been \$15,000 per member, per year. Mattson wanted to hear more on the fiber testing repairs so that agenda item was opened for discussion.

Upon final discussion on the FY19 budget there was a motion to consider the budget.

**Motion by Mattson and second by Lensch to approve the FY19 DMN budget including anchor member contributions of \$15,000 each.  
No further discussion.  
Roll call vote; motion carried unanimously.**

Discussion and update on IP address and other tech issues

- a. NOC monitoring discussion  
Albert and Lensch noted they have been exploring costs of monitoring and will bring additional information at a later time.

Albert expanded on the process and noted he would be asking several firms for pricing information.

- b. Future Microtik router support  
There was general conversation about getting quotes for support on the routers. There was also conversation about having CEC provide a quote and the board was asked if they would allow CEC "read-only" access to the config system to they could determine a cost basis. Bird noted if access is allowed for one vendor it should be allowed for all possible vendors.

**Motion by Mattson and second by DeVore to approve allowing CEC "read-only" access to the router systems to aid in compilation of a quote for support services.**

**Further discussion ensued regarding the level of support and whether access was advisable.**

**Roll call vote; Ayes; Mattson, DeVore, Lensch, Lubke. Nays; Bird**

**Motion carried 4-1.**

There was a conversation regarding IP addressing issues. Smith noted he is still working on final issues with updating the ARIN records. There were also questions of the numbers needed. On the question of number and possible reassignments, the school and WMC agreed that the existing allotment, number and reassignments should remain.

The team agreed to meet as a tech committee on **Friday, January 12<sup>th</sup> at 11:00am.**

The team also discussed hiring consultant Jim O'Regan to assist with the address blocks and mapping.

**Motion by Mattson and second by Lubke to approve spending up to \$500 to hire Jim O'Regan to assist with the IP addressing blocking assignments.**

**No further discussion.**

**Roll call vote; motion carried unanimously.**

Other business

- a. Budget update
- b. Heivly Street repairs update
- c. Fiber route testing update  
Ramseth noted approximately 12 sites that have some level of damage. He noted he is still finalizing the testing results. He commented that some of the damaged sites have more or less levels of degradation. He noted the next step will be to conduct a physical assessment of the lines for visible inspection.

Adjourn

There was no other business and the meeting was adjourned at 1:42pm with motion and second by Lensch and Lubke respectively.

Respectfully submitted

