

Decorah MetroNet 28E Board Meeting  
February 1, 2018 11:30 a.m.  
Decorah City Hall Council Chambers

Minutes

Members attending:

Kurt DeVore (representing Decorah Schools)  
Jon Lubke (representing Winneshiek County)  
Chad Bird (representing City of Decorah)  
Brian Lensch (representing Winneshiek Medical)

Absent:

Paul Mattson (representing Luther College)

Others in attendance:

Chopper Albert - City of Decorah  
Adam Forsyth – Luther  
Jim Schwan – Winneshiek Medical

Consider approval of January 4, 2018 regular meeting and January 19, 2018 tech meeting minutes

**Motion by DeVore and second by Lubke to approve the minutes of the January 4, 2018 regular meeting and the January 19, 2018 technical meeting.**

**Lubke noted a correction in the January 4 meeting minutes in regard to the vote to authorize CEC system access. Lubke stated he had voted nay during the roll call. Correction noted. Lensch noted he believed further detail should be provided in regards to the roll call vote on engaging consultant Jim O'Regan to design an IP address blocking assessments and that the additional clarity should include the comments that the study description should include hiring O'Regan to complete the work "through a design and documentation process". Lubke also noted that he was not in attendance at the January 19, 2018 technical committee meeting as reflected in the motion to adjoin.**

**No further discussion.**

**Roll call vote; motion carried unanimously.**

Consider approval of claims

- |                             |                             |            |
|-----------------------------|-----------------------------|------------|
| a. R&S Fiber Optic Services | MicroTik pathway make ready | \$845.00   |
| b. R&S Fiber Optic Services | DMN Base ring testing       | \$3,464.00 |

**Motion by Lensch and second by Lubke to approve the claims as presented.**

**Adam Ramseth noted the claim for base ring testing included all the dark and empty fibers. There was a brief conversation about the used and lit fibers.**

**No further discussion.**

**Roll call vote; motion carried unanimously.**

Discussion and possible action on E911 Communication Project

**Motion by DeVore and second by Lensch to approve paying the outstanding invoice to West Union Trenching for additional directional boring on the E911 project.**

**Albert noted the 911 Board agreed to reimburse the MetroNet for the costs consistent with other work performed by the MetroNet Board on behalf of the 911 Board. Albert noted this would be part of the final additional work being proposed by the 911 Board and others.**

**No further discussion.**

**Roll call vote; motion carried unanimously.**

Discussion and update on IP address and other tech issues

- a. NOC monitoring discussion

*Albert noted he is in conversation with some area providers about an agreement that may offer a trade of fiber for true NOC monitoring. There was general discussion by the board. The board directed Albert to develop a scope of work so an apples-to-apples analysis of the trade may be reviewed. It was noted the SOW should also include what is being monitored and notifications.*

b. IP Address protocol and proposals

*Albert reviewed the meeting and there was conversation about needing additional information including a graphical depiction of the IP mapping. The board expressed a desire to meet again and see additional information.*

c. Future Microtik router support

*There was additional conversation regarding this issue and some asked for clarification that this would not be part of the NOC monitoring mentioned above. It was undetermined what course of action to pursue here and the board agreed to meet again to discuss.*

Other business

a. Budget update

*Bird reported a balance of \$90,448.85 in the MetroNet fund.*

b. Heivly Street repairs update

*Albert noted this had been finalized with the contractor and a check should be coming.*

c. Fiber route testing update

*There was general discussion on this as an extension of the similar conversation under claims.*

*In other business, the board agreed to resume tech committee meetings on the third Thursday of each month at 11:30am.*

Adjourn

*There was no other business and the meeting was adjourned at 12:52pm with motion and second by DeVore and Bird respectively.*

Respectfully submitted

