

Decorah MetroNet 28E Board Meeting
March 1, 2018 11:30 a.m.
Decorah City Hall Council Chambers

Minutes

Members attending:

Kurt DeVore (representing Decorah Schools)	Steve Smith – Winneshiek County
Jon Lubke (representing Winneshiek County)	Chopper Albert - City of Decorah
Chad Bird (representing City of Decorah)	Jim Schwan – Winneshiek Medical
Brian Lensch (representing Winneshiek Medical)	Adam Forsyth – Luther College
Paul Mattson (representing Luther College)	

Others in attendance:

Adam Ramseth
Jim O'Regan
Jamie Meldahl

Consider approval of February 1, 2018 regular meeting and February 15, 2018 tech meeting minutes

Motion by DeVore and second by Lubke to approve the minutes of the February 1, 2018 regular meeting and the February 15, 2018 minutes of the tech meeting.

Mattson noted that the members and alternates in attendance should be so noted on future minutes.

No further discussion.

Roll call vote; motion carried unanimously.

Consider approval of claims

- | | | |
|-----------------------------|------------------------------------|------------|
| a. R&S Fiber Optic Services | DMN troubleshoot and 10G repair | \$1,491.00 |
| b. Luther College | .com, .net, and .org registrations | \$111.60 |

Motion by Lubke and second by DeVore to approve the claims as presented.

No further discussion.

Roll call vote; motion carried unanimously.

Discussion and possible action on an IRU with Acentek on two (2) fiber strands on IRHTP around network to new east 911 tower

Albert reviewed a request from AcenTek to consider a new IRU for two strands of fibers on the MetroNet. He noted that it would primarily be on the IRHTP route and would allow AcenTek access to the west end of the MetroNet network / 911 tower site. Jamie Meldahl was present from AcenTek to engage in the conversation. Overall, the proposal is for two (2) strands of fiber for seven (7) miles at \$350.00 per month for five (5) years.

Lensch asked about the connection points and hand-offs and there was some brief discussion about how the network with the proposed IRU would be designed. Ramseth and O'Regan commented on best practices for public – private fiber hand-offs.

Motion by Mattson and second by Lensch to approve drafting and IRU agreement with AcenTek for two fiber strands for seven miles at the rate of \$350.00 per month for five years.

Mattson noted that this should be approved pending legal counsel review.

No further discussion.

Roll call vote; motion carried unanimously.

Discussion and possible action on an IRU with Hawkeye Telephone Co. for two (2) strands from Middle Calmar road meet point with AcenTek to provide backup redundancy

Albert reviewed a proposal regarding an additional connection to Hawkeye Telephone and intended to serve as a backup for the MetroNet's overall connectivity. Through the conversation it was determined that rather than pay for an annual redundancy circuit, it might be better to make the repairs necessary to the network and keep the network intact.

Discuss DMN fiber emergency repair work outside municipal building and Freeport fiber issues

This discussion item coincided with the item above.

Motion by DeVore and second by Mattson to approve fix and repair work with R&S Fiber Optic Services at a not to exceed amount of \$2,500 to make repairs and improvements in the Freeport area.

No further discussion.

Roll call vote; motion carried unanimously.

Discussion and update on IP address and other tech issues

- a. NOC monitoring discussion
Albert noted there is ongoing discussion at the committee level regarding this item.
- b. IP Address protocol and proposals
- c. Future Microtik router support

Other business

- a. Budget update
- b. Heivly Street repairs update
Bird reported that this issue has been resolved.
- c. Fiber route testing update

Adjourn

There was no other business and the meeting was adjourned at 12:42pm with motion and second by DeVore and Lubke respectively.

Respectfully submitted

A handwritten signature in blue ink, appearing to read "Chris A. Perry". The signature is written in a cursive, flowing style.