

**Decorah Airport Commission  
Meeting Minutes  
City Hall – Council Chambers**

**May 25, 2018 – 10:00am**

Roll Call

*Attending: Kevin Thompson, Brett Willie, and Russell Norris.  
Absent: David Bakken and Keith Fabien*

*FBO Mike Connell, City manager Chad Bird, CGA representative Mike Bearden was also present. Stephanie Hill, Laura Olson, Sean Cain and Terry Wenthold were also present with Mike Ashbacher.*

Discussion regarding ongoing projects and scheduling

*Bearden and Bird opened the meeting by reviewing the financial aspects of the project. Bird noted the project base bid is estimated at \$735,000 with three alternate bids that would deduct from the project; alt 1 is a deduct of \$27,000 to reduce the building size; alt 2 is a deduct of \$28,000 to provide granular drive surfaces rather than PCC; alt 3 is a deduct of \$33,000 to reduce the size of the helipad.*

*During the meeting discussion it was decided and agreed upon that alt 3 would be reduced in the base bid and the alt 3 bidding scenario would be removed entirely.*

*Bearden reviewed the electrical questions remaining on the building and it was decided the emergency generator would still be included to operate the overhead door, at a minimum and then any other services as would be allowed by the most economically efficient model available.*

*There were several other general design questions including outdoor security lighting, helipad lighting and fuel transport placement. It was also decided that air conditioning would be added to the office and crew areas.*

*Olson noted that she would take the final project estimate of \$1.2 million back to the administrative team at Gundersen for review.*

Other business

There being no other business, the meeting was adjourned at 11:54am.

Submitted by:



Chad Bird  
City Manager