

Decorah Telecommunications Utility Board Meeting
Monday, June 4, 2018 – 5:30pm
City Hall Clerk's Conference Room

Minutes

Members attending:

Lydia Andersen
Jarrad Walter
Bruce Butters
Anna Norris

Others in attendance:

Chopper Albert
Jim Fritz
Patsy Martinson

Absent:

Paul Mattson
Chad Bird

Discussion on RFP submittal process

Walter opened the meeting and there were general comments on the proposals with the commission members asking several questions of Albert. Albert had phone conversations with each of the consultants prior to the meeting. Albert provided an overview of those conversations.

Albert noted that both HRG and CCG are willing to discuss a reduced scope of work to include pledge cards and business plans only. The board noted they were interested in negotiating a scope of work for the desired outcomes. The Board directed Albert and Bird to negotiate a scope of work agreement with cost estimates for both HRG and CCG and to prepare and present revised proposals to reflect the reduced scope of work.

The Board also requested that Albert and Bird share language of the ask with the board prior to sending to HRG and CCG and to seek approval on negotiated language and scope of work.

Approval of minutes

a. May 14, 2018

Motion by Butters and second by Norris to approve the minutes from May 14, 2018.

No further discussion.

Roll call vote; motion carried unanimously.

Adjourn

The meeting was adjourned at 6:46pm with motion and second by Norris and Andersen respectively.

Respectfully submitted

Jarrad Walter