

**Decorah Airport Commission
Meeting Minutes
Decorah Airport – Main Hangar**

June 13, 2018 – 3:30pm

Roll Call

Attending: Kevin Thompson, Brett Willie, Russell Norris, David Bakken and Keith Fabien

FBO Mike Connell, City Manager Chad Bird, CGA representative Mike Bearden was also present. Stephanie Hill, Laura Olson, Sean Cain and Terry Wenthold were also present with Mike Ashbacher.

Consider approval of minutes

- a) May 16, 2018
- b) May 25, 2018

Thompson moved and Fabian seconded a motion to approve the May 16, 2018 and the May 25, 2018 commission minutes as presented.

Ayes – unanimous. Motion carried.

Discussion and review of final steps in proposed hangar project

Bearden opened the meeting by reviewing the plans and specifications he has prepared through this meeting and with input from the various stakeholders at previous meetings.

There then was a discussion about the total project costs, including costs for previous design work and for bond financing costs.

Thompson noted he was not satisfied with the city paying full project costs.

Norris added he did not see a line for future and ongoing maintenance costs. He would like to see a mechanism that would build a maintenance fund over time, noting as the facility ages it will need more maintenance and upkeep.

Olson commented that most of the infrastructure and site work is done and should be borne by the city.

Willie noted is very supportive of the final site and design.

Bakken noted he would like to see a stronger costs share. Bird presented Gundersen's initial cost share proposal which amounted to approximately 70% Gundersen cost to the City's 30%.

There was a brief time when Gundersen excused themselves from the discussion. When they rejoined the meeting, they stated they would stand by their initial invest offer of \$1 million dollars. They hoped the city would pick up any possible costs over that amount. Gundersen restated they would be in at a 20year lease for \$1 million.

Bearden noted that the entire project, including final and total design and an estimated finance cost over the proposed 20 years is \$1,300,000. The final project cost will be dependent on the final and approved bids and final financing costs.

Bakken moved and Fabian seconded a motion to recommend approval of the project with the engineer's final total project opinion of costs at \$1,300,000 with Gundersen covering the first \$1 million and the city covering the balance.

*Ayes – Bakken, Fabien, Thompson, Willie. Nays – none
Norris abstained.
Motion carried.*

Airport Manager's Report

Connell noted that the airport facility was in good shape. He was looking forward to this evening's open house and he thanked the airport commission for their work in preparing the facility for the event.

The Airport Commission will provide a tour of the airport to the city council and other members of the public. It is anticipated that a majority of the City Council and the Airport Commission will be present.

There are no action items scheduled for either the commission or the council.

Other business

There being no other business, the meeting was adjourned at 4:35pm. The meeting adjourned to the annual open house event.

Submitted by:



Chad Bird
City Manager