

Decorah MetroNet 28E Board Meeting
June 7, 2018 11:30 a.m.
Good Times Bar & Grill, 308 College Drive

Minutes

Members attending:

Jon Lubke (representing Winneshiek County)
Brian Lensch (representing Winneshiek Medical)
Chad Bird (representing City of Decorah)
Paul Mattson (representing Luther College)
Kurt DeVore (representing Decorah Schools)

Steve Smith – Winneshiek County
Jim Schwan – Winneshiek Medical
Chopper Albert - City of Decorah
Adam Forsyth – Luther College

Consider approval of May 3, 2018 regular meeting and May 17, 2018 tech meeting minutes

**Motion by DeVore and second by Lubke to approve the minutes of the May 3, 2018 regular meeting minutes and May 17, 2018 tech meeting minutes. No further discussion.
Roll call vote; motion carried unanimously.**

Consider approval of claims

a. R&S Fiber Optic Services	#3022	\$3,178.00
b. Winneshiek Medical Center		\$3,984.00

Bird also submitted an invoice from Winneshiek Medical Center regarding the May 3 board meeting discussion on the IRHTP fiber loop. The annualized amount was \$3,984.00. Bird presented the invoice for payment.

**Motion by Lubke and second by Bird to approve the claims as presented.
No further discussion.
Roll call vote; motion carried unanimously.**

Internet Protocol (IP) changeover updates and discussion

Albert provided a brief overview and noted he is working on writing an RFP to send out with details on the scope of work. He noted he hopes to have that out for discussion by June 15.

Fiber fixes and repairs along Old Stage Road sections

a. Underground vs aerial options

Albert and Forsyth noted that repairs had been made and all fiber was in the ground or in the process of being put underground. It was noted that all underground fiber is armored and in conduit.

Discussion and possible action on grant funding and design planning for fiber physical plant improvements (USAC – E-rate)

This item was tabled until further information may be brought before the board. DeVore noted he would be submitting a revised application this fall or ahead of the December 2018 deadline.

Discussion and update on other tech issues

a. NOC monitoring and “break – fix” support

Albert noted this item related to #3 above and part of his RFP project.

b. Telecommunications Board of Trustees update

Albert and Bird noted the Board is working on an updated RFP scope of work to provide for a business model and pledge card program.

c. Future Mikrotik router support

Forsyth noted he is working ordering a new spare router to serve as a back up.

Other business

a. Budget update

Bird provided the Mattson report.

*DMN minutes
June 7, 2018
Page two*

Adjourn

There was no other business and the meeting was adjourned at 1:25pm with motion and second by Bird and Lubke. respectively.

Respectfully submitted

A handwritten signature in blue ink, appearing to read "C. A. King", enclosed within a circular flourish.