

8/1/2018 Board of Trustees Decorah Public Library Meeting

Attendees: Pat Anderson, Andi Beckendorf, Ed Brooks, Bob Felde, Scott Fjelstul, Andy Hageman, Kristin Torresdal and Friends Representative Cynthia Peterson.

Absent: Elliott Johnson, Cheryl Pellett Alexandra White

Beckendorf called the August meeting of the Decorah Public Library Board to order at 4:00 pm in the lower level Library meeting room.

Agenda: Bob Felde moved to accept the agenda and motion was seconded by Ed Brooks. Passed Unanimously

Minutes: Minutes of the July 9th board meeting were reviewed. Pat Anderson moved to approve the minutes as presented and motion was seconded by Felde. Passed Unanimously

Election of Board Secretary: President Beckendorf requested a volunteer to serve as Board Secretary for the next two years. When no one volunteered, Beckendorf indicated she would send an email to board members requesting someone step forward to assume this responsibility. Brooks did volunteer to take minutes at the September 10th board meeting.

Claims Approval: Fjelstul moved to accept the claims as presented, seconded by Felde. Passed Unanimously

Director's Report: Kristin Torresdal presented the Director's Report. College workers, Alex and Isabelle are returning the week of August 16. Jeff Scott of Driftless Gardens and his crew have planted new plants and mulched the flower beds. The air conditioner on the dock is still working, but its life expectancy is limited. The new fiscal year has begun and there will be a brief overview of the City's fiscal year presented at the Tuesday, Aug 6th City Council Meeting at 5:45 pm. The Social Impact Fellowship students will attend the October Library Board Meeting to present their findings. Joan Roach will attend the September Board meeting to recap the summer reading program and share information regarding Fall programming. Roach is planning to sponsor a family/children event each month. She has booked a well-known performer, Patty Shukla, to present two performances at Carrie Lee School on October 20th. Torresdal will send an email to board members reminding them of a board continuing education opportunity on Monday, August 13th at 2:00 pm at the Library.

Unfinished Business: Ed Brooks has agreed to serve as Friends Board Liaison commencing with the Friends September 12th, 2018 meeting.

Committee appointments for 2018 to 2020 are as follows:

Budget/Investment: Beckendorf, White, Fjelstul

Building & Grounds: Brooks, Johnson, Felde

Personnel: Anderson, Pellett, Hageman

Fjelstul moved to eliminate the Joint Friends/ Board Investment Standing Committee. Motion was seconded by Felde. Passed Unanimously

Cynthia Peterson will relay this decision to Friends Board members.

Director Evaluation Executive Summary: Felde moved to accept and approve the Director Evaluation Executive Summary. Fjelstul seconded the motion. Passed Unanimously

Board Bylaws: The Board Bylaws will reflect the elimination of the Joint/Board Investment Committee passed earlier in this meeting. No other Bylaws changes were made at this time.

Space Planning in relation to State Library of Iowa Re accreditation:

Board members reviewed minutes of the February 2018 meeting which reflected an initial discussion of space/programming needs for the Decorah Public Library. At that time, it was noted that “Toys Go Round”, a 501c3 organization does not pay rent, utilities, library software expenses, tech assistance costs, or copying expenses.

A copy of the “Toys Go Round” Building Occupants Agreement was shared as well as a letter from Ana Olson requesting Library Board permission to refresh the TGR space in the Library.

Discussion took place regarding Space Usage issues for current and future needs. Programming has been expanding greatly and it is especially difficult to find appropriate space for children's programs. Requests for the Library's public meeting rooms are also increasing and more such rooms are needed.

Board members spoke appreciatively of the services TGR provides. They also spoke of the need to keep in mind the importance of the Library as a cultural center of our community. The discussion culminated with a motion by Fjelstul to terminate the TGR lease as of March 1, 2019. Motion was seconded by Felde. Fjelstul called for the question. Motion passed unanimously

Torresdal and Beckendorf will set a date and time to speak with the TGR board regarding the above decision. They will also develop a plan for informing the Friends Board of this plan.

Beckendorf adjourned the meeting at 5:30 pm.

Respectfully Submitted,

Pat McClure Anderson, Secretary Pro Tem