

City of Decorah  
Planning and Zoning Commission  
November 16, 2018 – 7:00am  
Meeting Minutes

Members present included: Llew Jenkins, Nathan Thompson, Tony Clarke, Joel Zook, Stan Moellers, and Barbara Massman.

Absent: Brian Cook

Others present: Zoning Administrator / City Manager Chad Bird

Consider **Resolution No. 2018-11**, Massman Addition – phase 1, final plat

*Barbara Massman stated she would abstain from the discussion and voting on this issue due to her involvement in the development project.*

*Bird reviewed the final plat for phase 1. He noted he had received updated plats and information and all appeared to be in order.*

*Jenkins discussed sidewalks, and this led to a larger conversation about sidewalk installation in subdivisions, inspections, and zoning code compliance questions.*

*Bird noted he believed the current city codes supported sidewalk installations and it is his office that is required to enforce compliance.*

*Zook asked if other final plats would come to the commission for approvals and Bird noted each final phase needs commission and council approvals.*

**Motion by Jenkins and seconded by Clarke to recommend approval of the Massman Addition phase I final plat.**

**Roll call vote: Ayes, unanimous**

**Motion passed.**

Other business

There being no other business, the meeting was adjourned at 7:28am

Respectfully submitted,



Chad A. Bird  
City Manager  
Zoning Administrator