

Decorah Historic Preservation Commission
Dec. 10, 2018 Meeting Minutes (FINAL)

1. Call to order. Meeting was called to order by vice-chair Hayley Jackson at 4:38 p.m. Also present were Adrienne Coffeen, Steve Kelsay, Diane Scholl and Judy van der Linden. Absent were Mark Muggli and Lois Humpal.

2. Review and approval of November 12 meeting minutes recorded and distributed by Commission secretary Judy van der Linden. Diane moved, Adrienne seconded approval of the minutes as recorded. Vote to approve was unanimous.

3. Charles Altfillisch updates.

- a. **Papers acquisition.** Hayley will pick up final Altfillisch items from the Mound Street house in January.
- b. **Roger Olson Update.** Hayley reported she has received a deed of gift for the Roger Olson papers from Eric Olson.

4. Historic District signage. Judy contacted Ross Hadley in mid-November about the city street committee's decision on our proposed "bump" sign for the commercial historic district. Ross said his committee has decided to develop unified signage for the city; he thought our proposed "bump" sign, while handsome, would not fit with the unified signage. Ross invited DHPC's input into historic district signage further along in his committee's process.

Judy, Steve and Hayley will meet this evening with Planning and Zoning to begin discussing possible guidelines for historic district signage and/or changes to city C-3 signage code. The Main Street USA program was mentioned as one that provides guidelines and templates for signage for member cities.

5. Election of Officers. Steve made and Adrienne seconded a motion that current officers continue in their roles for another year. Mark had emailed that he was willing to continue as chair; Hayley and Judy also agreed to serve again. The motion passed unanimously.

6. Annual CLG Report. Mark sent Hayley digital copies of several past years' Certified Local Government reports. He suggested in his email and the commission agreed that the report could be written in early February when he returns from England.

7. Commissioner Reports. There were none.

8. Public Comment. There was none.

9. Possible upcoming meetings: Monday, January 14. The commission will plan to meet then, although Diane and Steve may be gone.

10. Adjournment. Meeting was adjourned at 5:28 p.m.