

**Decorah Airport Commission
Meeting Minutes
Airport Maintenance Hangar**

January 16, 2019 – 4:00pm

Roll Call

*Attending: Kevin Thompson, Russell Norris, Brett Willie, and Brian Petersburg.
Absent: Keith Fabian*

FBO Mike Connell and City Manager Chad Bird were also in attendance.

Board election of chair and secretary

2.24.060 - Organization.

The commission shall annually elect from its membership a chairman and a secretary. The chairman may appoint such standing and special committees as he may deem necessary in carrying out commission functions.

Petersburg moved, and Thompson seconded a motion to appoint Willie as commission chair and Thompson as secretary.

Ayes – unanimous. Motion carried.

Consider approval of minutes

a) December 12, 2018

Thompson moved, and Petersburg seconded a motion to approve the December 12, 2018 commission minutes as presented.

Ayes – unanimous. Motion carried.

Discussion and update on large aircraft hangar project

Bird provided an overview of the project and noted that the previous building code issues and discussions have been resolved. It appears the project is 65% complete. Bird asked the commission to choose interior finish colors.

The commission selected the following:

***“Lightweight Beige” – SW 6092** for the doors and jambs.*

***“Marshmallow” – SW 7000** for the walls.*

*Something close to the **“Sensational Sand” – SW 6094** for the vinyl trim.*

Budget overview

Bird provided an overview of the city’s proposed budget. He recommended removing the two FAA projects for FY20. There was some discussion about the fuel tank project and if that could be completed for less costs. Connell is going to review costs and estimates and bring information back to the commission.

Hangar Rentals

Bird informed the commission that Fabian and Gomes are behind in hangar rents.

Airport Manager’s Report

b) Discussion and update on farm land lease

Bird reported the current tenant farmer has signed the lease for one more year and he was given notice that the city intends to bid the land the next year.

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Other business

The commission welcomed Ron Hemesath who was attending the meeting to see how the commission operated.

Adjourn

There being no other business, the meeting was adjourned at 5:35pm.

Submitted by:

A handwritten signature in blue ink, appearing to read "Chad Bird", enclosed in a circular scribble.

**Chad Bird
City Manager**