

Decorah Historic Preservation Commission  
May 6, 2019 Meeting Minutes (FINAL)

**1. Roll Call.** Chairman Mark Muggli called the meeting to order at 4:20 p.m. Present were Adrienne Coffeen, Steve Kelsay, Hayley Jackson and Judy van der Linden. Decorah resident Janelle Pavlovec was also present. Commissioners Diane Scholl and Lois Humpal were absent.

**2. Review and approval of Minutes from April 8, 2019 meeting, distributed by Commission secretary Judy van der Linden.** MOTION: Adrienne moved, Hayley seconded a motion to approve the minutes as written. Motion approved.

**3. Luther College Campus Historic District update.** Mark reported he sent off the grant proposal and will know by July 1 whether he received the grant.

**4. May Historic Preservation Month activities.**

**a. Historic Preservation Award**

**i. Press release distributed May 2, 2019.** Mark sent out a press release about activities.

**ii. Place, date, and time: St. Benedict Church gathering space, May 13, 5:00-6:30.**

**iii. Presenters: Steve Runde, and either a representative of the St. Benedict builder or the Council President Don Elsbernd.** Mark suggested we each think of information we might volunteer in case the presenters' remarks are very brief. *Mark will send a notice for the church bulletin, and will ask the church secretary to invite both the building committee and church council members. He'll also send email reminders to Steve Runde and the church on Friday.*

**iv. Refreshments.** We decided these in April. Mark plans to be at church by 4:30. Others don't have to arrive until 4:45. Chairs will be set up for 30 people.

**b. Other activities.**

**i. Water Street Scavenger Hunt -- see draft, and consider distribution, etc.**

Hunt is completed. *Judy will check with city about getting it printed and write up a brief press release. She will see if Hotel Winneshiek still has a brochure rack.*

Hunt brochures could be placed there and also in the Chamber office.

**5. Planning and Zoning and Board of Adjustment issues related to signage and renovations on historic buildings and in historic districts.** Mark finished his draft memo to these two organizations on May 2. *He will meet with Chad to get Chad's reaction to the memo before sending it to P&Z and BoA.* Commissioners reviewed the sign guidelines handbook that will accompany Mark's memo and made some changes.

**6. Charles Altfillisch project update.**

**a. Long-term goals and ongoing tasks for Commission members.** In order to move forward on this project, Mark suggested he look at our list of Altfillisch buildings and ask Commissioners to check on certain ones. He noted that historic Decorah newspapers

are now digitally available here: <http://winneshiekcounty.advantage-preservation.com>. *Mark will share his newly-created Google doc so that each Commissioner can record any Altfillisch references found in ten years worth of newspapers.* He encouraged us to let him know which decade we decide to work on and to write down each reference we find, saying it's likely we'll discover more Altfillisch buildings this way. Hayley reported she sent a final draft of the Altfillisch collection deed of gift to Susie Tone and hopes to be processing the collection by the end of the summer.

**7. Local historic resources and Wikipedia -- note newly shared Google doc for recording existing articles.**

**8. Broadway-Phelps Park amendment.** Mark sent a photo of the addition to St. Ben's church to Paula Mohr. She said she believes it isn't overly imitative and encouraged DHPC to get the draft amendment to her office soon. We will have to redirect energy to this project.

**9. DHPC Municipal website revision.** Mark sent some suggested website changes to the city.

**10. Commissioner Reports.** There were none.

**11. Public Comment.** Janelle commented on Saturday's workshop offered by WCHS.

**12. Possible upcoming meetings: Monday, June 10, 2019.** We will meet next on this date.

**13. Adjournment.** Meeting was adjourned at 5:25 p.m.