

**Decorah Airport Commission
Meeting Minutes
Airport Pilot's Lounge**

August 14, 2019 – 4:00pm

Roll Call

Attending: Kevin Thompson, Keith Fabian, Brett Willie, Rick Hadley, and Brian Petersburg.

FBO Mike Connell, and City Manager Chad Bird, Mike Bearden from CGA were also in attendance.

Consider approval of minutes

a) July 1, 2019

Thompson moved, and Petersburg seconded a motion to approve the July 1, 2019 commission minutes as presented.

Ayes – unanimous. Motion carried.

General discussion of airport related issues

a) Grounds and storm water

Connell provided an update on some storm water piping issues and noted he is working with city street department on repairs.

b) Gundersen Hangar

Bird and Bearden reviewed the final change orders and costs associated with the Gundersen Hangar project. There were a couple of minor touch up items such as soil erosion and an electrical panel cover that Connell and Bearden felt needed to be addressed. Bearden said he would reach out to the contractor and have them address these concerns.

Bird noted he is working with Gundersen on a few final items as well and also noted Gundersen was installing a sign on the premise.

Hangar Rentals and Leases – review

Bird reviewed the monthly list of hangar rent and lease accounts:

Shannon Gomes was last current in April 2019.

Wayne Malady was last current in July 2019

Randy McIntosh, there was a question as to when he vacated the hangar space but was paid through May 2019.

John Lewis had a balance in April 2019, but current status is unknown.

Connell noted he would visit with City Hall and sort out the details and consider renumbering the hangars for better administration of hangar leases.

Airport Manager's Report

Connell reviewed recent mechanical issues he has been having with mowing equipment which renewed a conversation about equipment life cycles and replacements.

Willie asked if Bird could prepare monthly budget reports to share with the commission.

There was a discussion and update on the CTI Towers construction proposed for Park Street. CGA provided an aerial survey of the site.

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Adjourn

There being no other business, the meeting was adjourned at 5:21pm.

Submitted by:

A handwritten signature in blue ink, appearing to read "Chad Bird", enclosed within a circular scribble.

Chad Bird
City Manager