

Decorah Public Library Board of Trustees Minutes, 8/2/2019

Attendees: Pat Anderson, Andi Beckendorf, Ed Brooks, Bob Felde, Scott Fjelstul, Andy Hageman, Kristin Torresdal (Director), Cynthia Peterson (Friends of Decorah Public Library)

Absent: Elliot Johnson, Cheryl Pellett, Alexandra White

1. Approval of Agenda: Approved.

2. Minutes from 8 July 2019: Approved.

3. Public Comment: No Public Attendees/Comments.

4. Claims Approval:

Director Torresdal drew attention to the unanticipated floor rot condition discovered when crews were removing previous flooring. Options for mitigating this in the future were presented. The basic is approximately \$4700, and this was presented as making the best of a space that is likely to remain a damp basement space--no drainage or plumbing issues were identified. A much more extensive option would cost an additional \$8000 for more major structural change.

Moved by Anderson, Seconded by Hageman. Approved.

5. Director's Report

A timeline has been worked out for finding J. Roach's replacement, and the processes are already underway to continue and advance the contemporary, innovative foundation that is in place thanks to Roach. Director Torresdal and other discussants reiterated the significance of maintaining very high standards in recruiting to fill the role.

The Peters Construction bid is nearly finalized and will be presented to City Council for review on Monday, August 5. As to the unanticipated floor rot concern, the \$4700 option that Peters has provided resonated with other consultations and is presented as the preferred option since this will move it forward as quickly as possible.

RSVP has 84 new volunteers this year, and several volunteers who had gone dormant after several active years returned to service. Approximately \$631,720 in volunteer work value was delivered.

6. Friends of Decorah Public Library Report

No report since there has been no meeting since the last Board meeting.

7. Unfinished Business

None.

8. New Business

a. Social Security Administration:

The local Social Security Administration office has one personnel retiring in the near future, so they plan to make arrangements to conduct video conferences locally in Decorah. They have contacted DPL to explore the prospect of using facilities for these video conferences. Director Torresdal raised several concerns about technological requirements and assistance as well as space and service demands.

Anderson moved we deny the request by the Social Security Administration to use DPL facilities for video interviews. Fjelstul seconded. Motion passed.

b. November meeting date:

Brooks moved that the November meeting is shifted to November 4. Hageman seconded. Approved.

C. Motion to accept the bid of \$4782 by Peters to repair the floor damage. The Board decided to hold a motion, discussion, and vote on this issue even though it determined this falls under the EMERGENCY/CONTINGENCY provision in the DPL Purchasing Policy. Moved by Fjelstul; seconded by Felde. Approved.

9. Upcoming Meeting Dates

September 9, November 4

10. Meeting Adjourned at 4:40pm