

Decorah MetroNet 28E Board Meeting
Thursday, October 17, 2019 11:30am
Decorah City Hall Council Chambers

Minutes

Members attending:

Jon Lubke (representing Winneshiek County)
Brian Lensch (representing Winneshiek Medical)
Chad Bird (representing City of Decorah)
Kurt DeVore (representing Decorah Schools)
Mark Franz (representing Luther College)

Steve Smith – Winneshiek County
Jim Schwan – Winneshiek Medical
Chopper Albert - City of Decorah

Absent:

Adam Forsyth – Luther College

Consider approval of August 30, 2019 regular meeting minutes

Motion by Lubke and second by Franz to approve the minutes of the August 30, 2019 regular meeting minutes No further discussion.

Roll call vote; motion carried unanimously.

Consider approval of claims

- | | |
|--|-------------|
| a. R&S Fiber – design of IRHTP | \$10,363.20 |
| b. R&S Fiber – troubleshoot / 3M fiber | \$ 480.00 |

Albert reviewed the claims. There was some discussion about the troubleshooting description on the second claim.

Motion by Lensch and second by Lubke to approve and pay the claims as presented. No further discussion.

Roll call vote; motion carried unanimously.

Consider updates on open projects:

- a. MetroNet repairs with ICN/IRHTP route

There was discussion about the ICN and how invoices and partial pay estimates would be reviewed and approved. Bird noted he would like to see them in a similar format to other city capital projects and he noted he would provide a form to do so.

Adam Ramseth noted work is to begin on October 15, 2019. He indicated splicing would begin around the first part of November. There was discussion about two possible overnight outages that would be required to complete the change overs and splicing. Tech and IT directors will coordinate with Ramseth on schedule.

There was discussion about needing to modify the current Alliant pole top lease to reduce the number of pole tops being leased once the project is completed.

Lensch noted he is keeping a spreadsheet on costs and reimbursement expectations.

- b. Router updates, timing, and task assignments

Albert noted there are no real changes or updates and most of the final changes or improvements will come on the heels of the IRHTP fiber improvement project.

It was noted that no one, single entity has migrated away from the Brocade routers, Luther is using the MicroTek routers.

c. ISP addressing

Albert and DeVore indicated this has been completed and is waiting on the IRHTP fiber improvement project before it is wrapped up.

d. Airport extension – billing

Albert noted this has been completed with the Board approving the final IRU for fiber in August.

e. Alpine fiber purchase – testing (contingent on OTDR testing)

a. Restore underground – splicing, review estimate

Albert noted the city is waiting on the final agreement and some supplements from Alpine but otherwise was ready to sign the agreement and accept the fiber. Testing showed some damage. There is no damage on the College to Hwy 52 segment. Ramseth noted this section is good for the DMN to use.

**Motion by Lubke and second by DeVore to approve splicing and other work on the Alpine leg of fiber to make it ready for DMN use at a not to exceed \$12,000. No further discussion.
Roll call vote; motion carried unanimously.**

f. CenturyLink contract termination and renewal

There was general discussion regarding the end of life agreement from CenturyLink what direction the board wanted to go with a renewal or to seek service from other sources.

Albert noted some proposed rates he had obtained, and he also indicated he was waiting for other rates from another provider / vendor.

There was some discussion regarding possible partnerships with other organizations and whether they may be leveraged to help reduce rates.

g. Gundersen IRU / fiber lease; airport

As noted above and no additional conversation.

Budget review

a. Review of FY20 and member allocations

b. Review of FY21

Bird reviewed the current year's budget and noted a fund balance of \$149,000. He noted the majority of these funds would be used for the IRHTP fiber improvement project with some of it coming back after reimbursement from the ICN.

Bird also noted he did not see in previous minutes were the board had approved the annual capital contributions from each anchor member for FY20 so he asked the board to consider approval. He noted it had been discussed in December 2018, but never approved by motion.

**Motion by DeVore and second by Franz to approve a \$15,000 capital contribution from each anchor member to the general fund of the MetroNet for Fiscal Year 2020. No further discussion.
Roll call vote; motion carried unanimously.**

Bird also provided information relative to the FY21 budget. He stated he would like each member to review the information and be prepared for discussion at the December meeting and to approve a budget for the next fiscal year.

Adjourn

There was no other business and the meeting was adjourned at 1:00pm with motion and second by Lubke and DeVore respectively.

Respectfully submitted

