

**City of Decorah City Council Finance / Personnel Committee Meeting
Wednesday, October 2, 2019 – immediately following the special council session – 7:00am.**

The City of Decorah's Finance / Personnel Committee met Wednesday, October 2, 2019 at 7:20am. Kirk Johnson and Randy Schissel called the meeting to order and the following answered roll: Johanna Bergan, Ross Hadley, and Emily Neal. Others in attendance: Mayor Lorraine Borowski, City Clerk Wanda Hemesath, Chief Dave Smutzler, and City Manager Chad Bird.

Absent: Andy Carlson and Steve Luse

Agenda – 7:20am

Discussion regarding dispatch

Mayor Borowski and Bird stated there will soon be an open position in dispatch due to a retirement. They had heard there were some city council members with questions about the operations of the dispatch center and invited Police Chief Dave Smutzler to discuss plans for improvements, physically and operationally to the department.

Chief Smutzler laid out some thoughts on the dept:

- o There needs to be a field training officer assigned to train new employees*
- o He sees a need for a Standard Operating Procedures manual or document*
- o He is reviewing responses and calls for personal injury calls to the center and which departments might respond*
- o He wants to ensure the Winneshiek County Sheriff has a voice at the table in regard to department matters*
- o Chief noted issues with software and records management and hopes to implement improvements*
- o There is a need to relocate dispatch to a more secure and less public location in the building*

Schissel asked if it would make sense to look at a more efficient operation of the center under the County Emergency Management office. Bird and Smutzler said they would continue that conversation.

There was general discussion regarding software and space needs.

Adjourn

There was no other business and the meeting adjourned at 7:45am.

Respectfully submitted,

