

**Decorah Airport Commission
Meeting Minutes
Telephone Conference Call
Meeting Only**

April 15, 2020 – 4:00pm

Electronic meeting pursuant to Iowa Code section 21.8 – In circumstances where such a meeting is impossible or impractical due to concerns about COVID-19 and social distancing for the safety of commission members and the public.

Roll Call

Attending: Kevin Thompson, Brett Willie, Rick Hadley, Pete Marso, and Brian Petersburg

FBO Mike Connell, and City Manager Chad Bird were also in attendance.

Consider approval of minutes

a) March 11, 2020

Minutes from March 11, 2020 were not available, this item was tabled.

b) March 30, 2020

Petersburg moved, and Hadley seconded a motion to approve the March 30, 2020 commission minutes as presented.

Ayes – unanimous. Motion carried.

FAA Project – Reconstruct Airport Entrance Road

a) Bid review, comments, and recommendation

Bird reported on the bids received for the airport entrance road. He noted the following:

<i>Engineer's opinion of costs</i>		<i>\$285,312.00</i>	
<i>Wick's Construction - Decorah</i>		<i>\$339,872.50</i>	<i>Low bid</i>
<i>Matt Construction - Sumner</i>		<i>\$349,259.50</i>	
<i>Reilly Construction - Ossian</i>		<i>\$370,000.00</i>	

He also noted the total proposed construction and engineering costs to be as follows:

Service provided			
<i>Basic services</i>	<i>\$29,396.00</i>	<i>Lump sum</i>	
<i>Other services</i>	<i>\$22,541.00</i>	<i>Lump sum</i>	
<i>Construction services Inspection and testing</i>	<i>\$17,751.00</i>	<i>Not to exceed</i>	
<i>Total engineering</i>	<i>\$69,688.00</i>	<i>24.4%</i>	<i>of construction costs</i>

He concluded the total project costs then of \$409,560.50, all in. Bird also noted that the FAA, as part of the 2020 COVID-19 stimulus package has fully funded all current FAA projects at 100%. There will be no 90% / 10% split as is usual with Federal FAA projects.

Thompson moved, and Hadley seconded a motion to recommend approval of the bids and award of the contract to the apparent low bidder of Wick's Construction in the amount of \$339,872.50 all as presented.

Ayes – unanimous. Motion carried.

Consider acceptance of airport farm land bids

Bird reported there were two bids received at the city hall offices by the April 14, 5:00pm deadline.

#1 Michael Sersland

\$125.00 per acre for corn / soybeans, rotating, for the final determined acres.

#2 Daryl Hovden

\$155.01 per acre for corn / soybeans for 44.1 acres.

\$120.00 per acre for grass / hay for 2020, 2021, 2022 for 44.1 acres.

The commission discussed the bids and stated since their preference was grass and hay, they would strongly consider the Hovden bid.

Hadley moved, and Petersburg seconded a motion to recommend approval of the Daryl Hovden bid of three years of grass and hay at \$120.00 per acre per year and award the contract to Mr. Hovden.

Ayes – unanimous. Motion carried.

Consider a professional services agreement for private hangar design and construction;
corporate hangar

The commission discussed options for engineering oversight of the proposed private corporate hangar. Bird reviewed the proposed McClure Engineering professional services agreement and noted it was a not-to-exceed amount of \$14,750. He discussed the services provided including review of code and FAA requirements, site inspections, reporting, and consulting with the commission on a periodic basis.

Petersburg moved, and Marso seconded a motion to recommend approval of the professional services agreement with McClure Engineering for the private corporate hangar project at a not-to-exceed amount of \$14,750.

Ayes – unanimous. Motion carried.

Airport Manager's Report

Connell reported on airport traffic and noted it has slowed down considerably due to the current pandemic. He is taking this opportunity to remodel the shop / maintenance hangar restrooms. He also noted someone stolen the hand sanitizer from the restroom.

There was serious discussion about installing security cameras.

Willie noted the Decorah airport has received a \$30,000 grant from the FAA as a result of the COVID-19 stimulus package. Details on its use were unclear.

Adjourn

There being no other business, the meeting was adjourned at 4:50pm.

Submitted by:



Chad Bird
City Manager