

**Decorah Airport Commission  
Meeting Minutes  
Airport Pilot's Lounge**

**December 11, 2019 – 4:00pm**

**Roll Call**

*Attending: Kevin Thompson, Brett Willie, Rick Hadley, and Brian Petersburg.*

*FBO Mike Connell, Mike Bearden, Pete Marso, Keith Fabian, and City Manager Chad Bird were also in attendance.*

*Bird informed the commission Fabian's term had expired on December 5, 2019.*

**Consider approval of minutes**

*a) October 16, 2019*

*Petersburg moved, and Hadley seconded a motion to approve the October 16, 2019 commission minutes as presented.*

*Ayes – unanimous. Motion carried.*

**General discussion of airport related issues**

*a) Grounds and storm water*

*Connell noted the storm water issues on the West side of the seven stall T hangar had been taken care of and repaired. He noted the crews ran out of weather and that the seeding and final grading would be taken care of in the spring.*

*Bird noted the same regarding the water / fire hydrant at the Gundersen Hangar, final seeding would conclude in the spring.*

**Discussion and possible action on Iowa DOT five-year CIP**

*Bearden reviewed the five-year CIP and there was general conversation about the terminal lounge project and general conversation about hangars.*

*There was also conversation about runway lighting, the taxiway lighting, which is reflectors and whether to implement LED or stay with incandescent lighting. The commission asked this be added to the CIP.*

*The commission generally agreed the plan looks fine.*

*Thompson moved, and Petersburg seconded a motion to recommend approval of the DOT / FAA five-year CIP as discussed and modified.*

*Ayes – unanimous. Motion carried.*

**Consider hangar leases for airport facility**

*a) Discuss lease and payment policies for public hangars*

*Bird shared the hangar lease / tenant agreement with the commission and asked for comments.*

*There was general discussion but Willie requested the commission make notes and comments between the next meeting and send information to Bird to compile.*

Budget report

a) *Discussion and planning for FY21 budget*

*Bird reviewed budget information with the commission.*

*The commission agreed to leave the budget as is and to take a hard look at hangar rents next year after completing a rent study.*

Airport Manager's Report

a) Airport commission seat term in December 2019 – Keith Fabian  
*Connell reported the tractor is in and awaiting accessories and the snow blower.*

*Connell noted the truck and plow is in good shape.*

*There was some discussion about the airport's ag land and how the commission should approach rent for the next year.*

*There was some discussion about setting it aside in the State's CRP program. Thompson agreed to look into this a little more and compare options.*

Adjourn

There being no other business, the meeting was adjourned at 5:33pm.

Submitted by:



Chad Bird  
City Manager