

**Decorah Airport Commission
Meeting Minutes
Electronic Meeting
Limited attendance in the Airport Pilot's Lounge**

December 16, 2020 – 5:00pm

Electronic meeting pursuant to Iowa Code section 21.8 – In circumstances where such a meeting is impossible or impractical due to concerns about COVID-19 and social distancing for the safety of commission members and the public.

Roll Call

Attending: Rick Hadley, Brian Petersburg, Brett Willie, Kevin Thompson, and Pete Marso.

FBO Mike Connell, and Joe Roenfeldt from CGA (via Zoom), and City Manager Chad Bird were also in attendance.

Consider approval of minutes

November 11, 2020

Hadley moved and Marso seconded a motion to approve the November 11, 2020 commission minutes as presented.

Ayes – unanimous. Motion carried.

Discussion regarding airport property forestry program

City Forester Sam Hogenson attended the meeting to review forestry plans and tree harvesting with the commission.

Hogenson review a 2011 State Forester plan document and noted he had been in contact with the State Forester that wrote the plan then. Hogenson noted the same forester is still in the area and is interested in meeting with Hogenson and the commission about implementing the plan.

There was general discussion and Hogenson noted he would schedule a walk through of the airport land with the State Forester (Jason Walker). Hogenson recommended a harvest and replanting program that would follow the plan.

Discussion about IT and fiber connections

City IT Director Chopper Albert attended the meeting and engaged in discussion regarding security cameras. He presented several options and noted he would design a system that could be explained and needs and funding changed.

The commission expressed interest in setting up a system in the spring that could be expanded in the fall with additional budgeted dollars.

Bird recommended using the Federal CARES Act funding is dollars are available.

Update on 2020 entrance drive and parking area project

Bird and Roenfeldt presented a brief punch list on the project and noted the remaining items would be completed in the Spring when the weather turns. Roenfeldt noted the items were pretty minor.

Bird noted the FAA reimbursement funding had been received on the project.

Roefeldt said the retainage would be held until spring and the completion of the punch list.

Update on maintenance hangar repairs / terminal lounge replacement

There was general discussion on this issue but no conclusions and no action. Bird said he will keep the item on the agenda to facilitate discussions.

Budget report

Bird engaged the commission in the final budget discussion for the FY22 budget.

The commission agreed to keep revenues / hangar rents the same for FY22 and agreed to reassess for FY23.

The commission agreed to put the runway / taxiway lights in the budget but expressed concern about proceeding with the project.

The commission agreed to fund the security cameras out of FY21 and FY22 budgets as led by IT Director Albert.

The commission also wanted to look at some spot patching repairs on the runway next year.

Airport Manager's Report

Connell updated the commission on some lighting issues and requested Bird to send a zoning enforcement letter to two businesses that may be in violation of FAA lighting standards.

Bird reported all hangar tenants are current on hangar rents.

Adjourn

There being no other business, the meeting was adjourned at 6:23pm.

Submitted by:



Chad Bird
City Manager

Airport Commission

(0%) Mayor Appointment w/Council approval
Meet Wednesday after 2nd Monday of Month – Airport Lounge - 5:00pm
6-year terms - 5 members

<i>chair</i>	Brett Willie, 710 Washington St. flydecorah@usa.com	12-5-22	382-9616	Appt 2/18/02 380-4089
	Pete Marso, 607 Stanwood Drive marsoelectric@acegroup.cc	12-5-25	563-379-1059	Appt 1/6/20
	Brian Petersburg, 2253 Madison Rd bpetersburg@aipetersburg.com	12-5-24	380-8073	Appt 1/7/19
	Rick Hadley, 2563 Magnolia Road Rick.hadley@gmail.com	12-5-21	319-981-0929	Appt 5/20/19
	Kevin Thompson, 301 Pershing Ave kjtslw@yahoo.com	12-5-22	382-1041	Appt 12/19/16
	Mike Connell, 1705 St Hwy 9 Fixed Base Operator 382-8338		flyconnell@usa.com	

2021 meeting dates

January 13
February 10
March 10
April 14
May 12
June 16
July 14
August 11
September 15
October 13
November 10
December 15