

12/9/19 Board of Trustees Decorah Public Library Meeting

Attendees: Andi Beckendorf, Pat Anderson, Ed Brooks, Andy Hageman, Elliott Johnson, Cheryl Pellett, Kristin Torresdal (Director), Alexandra White, and Friends Representative Cynthia Peterson.

Absent: Bob Felde, Scott Fjelstul

Guests: Paul Scott, Janelle Pavlovec

Beckendorf called the meeting to order at 4:00 pm in the new lower level classroom space.

- 1. Approval of Agenda for December 9 , 2019.** Agenda approved.
- 2. Approval of Minutes from November 4, 2019.** Pellett moved to accept the minutes, Hageman seconded. Minutes approved.
- 3. Claims for December 9, 2019. (Expenses \$105,177.99, Revenue \$7,866.64).** Pellett moved to approve claims, Johnson seconded. Claims approved.
- 4. Staff Introduction.** Board welcomed Rachael Shay Button.

Director's Report

a. Staffing: Rachael Shay Button, our new Children's and Young Adult Librarian, began her new position on Monday November 25. Joan Roach has been working with her through the transition.

b. Building: Roof work has been completed; seeing some forward momentum on the South door project, so hopefully that will also be completed soon. A patron struck one of our sprinkler system pipes in the covered parking area on Sat. 11/30 with a luggage rack on his van; sprinkler system vendor will be assessing any damage on Thurs. Dec. 12 (as well as doing a full system inspection, which apparently hasn't been completed since 2012). Wanda was informed so that she could mention it to the City's insurance carrier. Anticipate a mid-December meeting with Peters Construction and an interior designer to discuss options for interior paint and floor covering specs, prior to Peters putting together bid packages for those projects.

c. Budget: The Friends have generously agreed to fund programming for 2020 at the \$8,400 level. The positive impact that this has on what we're able to offer is impossible to overstate. Rachael and Kristin have been talking about programming for the coming year and already have some exciting opportunities on the calendar for spring/summer 2020 for children and families.

d. Statistics: Now have the ability to track the number of devices using wireless network, in addition to our wired internet network, so will start seeing more comprehensive statistics moving forward. BRIDGES continues to increase in popularity and self-checkouts are steadily on the rise as well.

e. Miscellaneous: Torresdal met with the Winneshiek County Library Director's group and our NE IA Library Rep Eunice Riesberg on Thurs Nov 7 in Fort Atkinson to review the past year and discuss the funding request that we'll make to the Winneshiek County Supervisors in on Monday January 13. Riesberg discussed new weekly statewide free shuttle service for Iowa libraries to use for interlibrary loan materials (which has since begun operations) called Iowa Shares. A date for funding request has not yet been set but will be soon.

5. Friends of Decorah Public Library Report (Cynthia Peterson). Culver's benefit was helpful and did a promotion for Giving Tuesday, nice response from community

6. Unfinished Business.

a. **Selection of new stationery.** Board chose new stationery design.

7. New Business.

a. **Consideration of investment funds strategy and timeline.** Torresdal presented rationale for moving funds from matured CDs into Memorial Fund Account. Anderson moved to approve the investment fund strategy that timeline as presented, Johnson seconded. Board approved.

8. Continuing Education

a. Board discussed ALA Future Trends- "Rethinking Rural"
<http://www.ala.org/tools/future/trends>

9. Upcoming Meetings: January 13, February 10, March 9

Meeting adjourned at 4:59 p.m.

Respectfully submitted,

Alexandra White, Board Secretary