

**Decorah Airport Commission
Meeting Minutes
Municipal Airport
Pilots Lounge**

February 12, 2020 – 4:00pm

Roll Call

Attending: Kevin Thompson, Brett Willie, and Pete Marso.

Absent: Rick Hadley and Brian Petersburg

FBO Mike Connell, Mike Bearden, and City Manager Chad Bird were also in attendance.

Consider approval of minutes

a) *Minutes of January 24, 2020*

Thompson moved, and Marso seconded a motion to approve the January 24, 2020 commission minutes as presented.

Ayes – unanimous. Motion carried.

Consider hangar leases for airport facility

a) *Discuss lease and payment policies for public hangars*

Bird introduced the comments and draft information as submitted by Petersburg. The Board walked through these comments and made others.

1. *Under Use of the Premises paragraph - delete the last sentence.*
2. *Under Covenants of Tenant - revise #4 to read*
 - a. *Tenant shall:*
 - i. *Not park automobiles on the “Active Taxiway” (see exhibit A). Tenant may drive vehicles to and from their hangar and to and from parked aircraft for loading and unloading. Automobiles may be parked in hangar when aircraft is not on airport grounds. Exceptions may be made for Ag operations with express permission of the airport manager.*
3. *Under Covenants of Tenant - delete item #13*
4. *Under Resident Aircraft Rules*
 - a. *Revise item #1 to read “All based aircraft shall possess a current airworthiness certificate.”*
 - b. *Delete item #3 and revise to read “No hangar should be used for construction of kit home build or rebuilds. Aircrafts built off premises may be moved into a hangar for final assembly but must be completed and airworthy within 90 days. Aircraft currently under construction shall be grandfathered in (prior to 3-1-2020)*
 - c. *Delete item #4*
 - d. *Delete item #5*

There was also discussion about obtaining a graphic depiction of the taxiway area to include as an exhibit in the final lease agreement version.

There was general discussion and Bird noted he would bring a final copy to the Commission in March for approval.

FAA Project – Reconstruct Airport Entrance Road

b) *Plan review and comments*

Bearden reviewed 50% complete plans with the commission and asked for some direction on parking stripping and the West-end layout patterns. The commission agreed, not all of the stripping, on the North side needed to be completed.

It was discussed the concrete to the West, to the cold storage facility, would be included.

Bearden noted he was working toward an April bid letting and hearing dates schedule.

Airport Manager's Report

Connell reported on the snow blower and tractor and noted he had been in contact with the estate attorney for the one of the delinquent hangar rental situations. He is working to resolve that matter.

Connell and the board agreed to proceed with farm land rent for this season.

Adjourn

There being no other business, the meeting was adjourned at 5:25pm.

Submitted by:



Chad Bird
City Manager