

1/13/20 Board of Trustees Decorah Public Library Meeting

Attendees: Andi Beckendorf, Pat Anderson, Ed Brooks, Bob Felde, Scott Fjelstul, Andy Hageman, Elliott Johnson, Cheryl Pellett, Kristin Torresdal (Director), Alexandra White, Friends Representative Cynthia Peterson.

Patron: Janelle Pavlovec

Beckendorf called the meeting to order at 4:00 pm in the new lower level classroom space.

1. **Approval of Agenda for January 13, 2020.** Agenda approved.
2. **Approval of Minutes from December 9, 2019.** Anderson moved to accept the minutes, Pellett seconded. Minutes approved.
3. **Claims for January 13, 2020. (Expenses \$47,547.27, Revenue \$30,617.26).** Pellett moved to approve claims, Hageman seconded. Claims approved.

4. Director's Report

a. Staffing: No updates.

b. Building: Work on the LL classroom space continues: warped old cabinets have been removed, the faux wall has been completed, and the space is ready to paint (painting proposal discussed under new business). R. Button will be seeking some input from younger library users about assisting with space design and selecting some new furniture later this spring/early summer. The new South door in large print area should be installed by the end of the month.

One of the furnaces in the lower level started having a lot of problems in early December, it is over 20 years old. Furnace has multiple problems, service calls, and related expenses (and loss of heat at critical times) during the last two seasons. Casper's quoted \$5,038 to replace it and after conferring with President Beckendorf at the end of December, I told them to go ahead and order a new one. Scheduled the install to be completed by Jan 14.

c. Budget: The Winneshiek County Library Directors gave annual reports and make FY21 funding requests to County Supervisors at 10 a.m. Jan. 13. City Council Budget Work Session is Tues Jan. 21.

d. Statistics: Both circulation and program numbers were down slightly this month, as anticipated during the holidays. ILL money received is also declining now that free delivery service is available through the State Library (which is working very well so far).

e. Miscellaneous: The RSVP/AARP Income Tax Assistance program is doing training with volunteers and will begin taking tax appointments in early February. Serve Howard County, Winneshiek County and Allamakee County.

5. Friends of Decorah Public Library Report (Cynthia Peterson). Concentrating on fundraising: received donation from Monday Club and \$5000 from community member. Still having new memberships coming in, working on tracking on existing and new members. Planning Valentine's Day "Round Up at the Register" fundraiser at Fareway. Culver's fundraiser was somewhat successful.

6. Unfinished Business. No unfinished business.

7. New Business.

a. Consider proposal for painting LL classroom and exterior (covered parking area). Board discussed proposals from Brenen's for \$1465 interior painting project and \$8850 for exterior project. Proposal does not include the doors because there is lead involved, would need a different resources. Pellett moved to accept these bids, Johnson seconded. Proposals accepted.

Beckendorf asked Janelle Pavlovec if she had a comment for the Board, Pavlovec did not.

8. Continuing Education

a. Board discussed Humanities magazine article, "The Complicated Role of the Modern Public Library" by Jennifer Howard.
<https://www.neh.gov/article/complicated-role-modern-public-library>.

Torresdal mentioned online library conference that is available for board members to join if desired on Feb 27 and Feb 28 (fee has been paid for this conference). Torresdal will send out link to Board.

9. Upcoming Meetings: February 10, March 9, April 13

Meeting adjourned at 4:49 p.m.

Respectfully submitted,

Alexandra White, Board Secretary