

**Decorah Airport Commission  
Meeting Minutes  
Decorah City Hall**

**January 15, 2020 – 4:00pm**

**Roll Call**

*Attending: Kevin Thompson, Brett Willie, Rick Hadley, Brian Petersburg, and Pete Marso.*

*FBO Mike Connell, Wanda Hemesath, Debbie Hagensik, and City Manager Chad Bird were also in attendance.*

*The commission welcomed new member Pete Marso.*

**Consider approval of minutes**

*a) December 11, 2019*

*Thompson moved, and Hadley seconded a motion to approve the December 11, 2019 commission minutes as presented.*

*Ayes – unanimous. Motion carried.*

**Consider hangar leases for airport facility**

*a) Discuss lease and payment policies for public hangars*

*Bird introduced Hemesath and Hagensick and engaged them in the hangar lease agreement discussion. He also noted Deputy City Clerk Keri Sand had submitted some questions and input about the agreement via email which he read to the commission.*

*There was discussion about prohibiting parking on the “active taxi-way” and restricting use of hangars for kits and home-build projects, especially those that may take many years to complete. There was discussion about FAA rules on such activities, Bird agreed to seek some guidance on such regulations.*

*There was discussion by the commission on how to handle “dead soldiers” in hangars and it was agreed commission members would have individual conversations with such aircraft owners to determine their longer-term plans for continued storage of aircraft.*

*There was also conversation about current hangar leases that appear to be behind in rent payments and discussion about when and how to approach them about delinquent rent.*

*Petersburg had written some language on a couple of the issues discussed and said he would type it up to send to Bird for inclusion in the final draft agreement.*

*The commission thanked Hemesath and Hagensick for their input in the draft of the lease agreement.*

**Budget report**

*a) Discussion and planning for FY21 budget*

*There was no further discussion of this topic.*

Airport Manager's Report

*Connell reported the new tractor and blower is in. He also noted he need to change the tires on the tractor as the delivered tires result in too low a clearance for the PTO gear box. Bird agreed Connell should order the tires and use them in rotation with the current set.*

*Thompson report on the ag land and previous discussion on looking into setting the airport land aside as CRP. He reported back that the CRP program was not really appropriate for the airport land due to the number of restrictions. Thompson recommended the commission proceed with land rent.*

*The commission agreed to consider hay / alfalfa if a renter is sought for 2020 and beyond.*

Adjourn

There being no other business, the meeting was adjourned at 6:10pm.

Submitted by:



Chad Bird  
City Manager