

**Decorah Airport Commission
Meeting Minutes
Telephone Conference Call
Limited attendance in the Airport Pilot's Lounge**

June 10, 2020 – 4:00pm

Electronic meeting pursuant to Iowa Code section 21.8 – In circumstances where such a meeting is impossible or impractical due to concerns about COVID-19 and social distancing for the safety of commission members and the public.

Roll Call

Attending: Kevin Thompson, Brett Willie, Rick Hadley (via phone), Pete Marso, and Brian Petersburg

*FBO Mike Connell, and City Manager Chad Bird were also in attendance.
Mike Connell from CGA and Andy Maysent from McClure Engineering were also in attendance.*

Consider approval of minutes

a) *May 13, 2020*

*Thompson moved, and Petersburg seconded a motion to approve the May 13, 2020 commission minutes as presented.
Ayes – unanimous. Motion carried.*

It was noted the minutes from March 11, 2020 were not completed nor presented for approval.

Update on corporate hangar project

Bird and Maysent provided an update on the hangar project. It was noted Bird has been in contact with the FAA on a few questions they had regarding the setback. It did not appear there were issues.

Maysent walked through the work performed to date and plans for the water service line. Marso noted the electric service lines have been installed. Bird noted an easement agreement between the City and MiEnergy is required.

Connell noted some of the concerns with the electric service and he worked with the contractor on final location of the service. A tour of the site was scheduled for immediately following the meeting.

Update on 2019 runway improvement project

Bearden noted he walked the runway with the painting subcontractor. They both agreed the area painted last summer for the improvement project needed repainting. Bearden noted there was no hesitation on the part of the subcontractor to get the entire project repainted.

It was noted this would happen this summer, when weather is better.

Update on 2020 entrance drive and parking area project

Bearden noted all the paperwork is ready and contracts are prepared. The City is waiting on a "Go" letter from the FAA. The project is on hold until that happens. There was no concern the City would not receive approval for the project, officially just hasn't happen yet.

Update on maintenance hangar repairs

Connell and Bird discussed issues with the maintenance hangar. It was discussed that perhaps the building needs some rehab. There was discussion about putting a new "skin" on the outside and fixing any leaks or other areas that need repairs.

It was discussed that bids, or opinions for repair, should be sought from Cresco Builders and SCI.

There was discussion about using the CARES act funding (\$30,000) and it was noted there may be \$10,000 in IaDOT emergency repairs funding.

The commission asked for options and costs for the July 15 meeting.

Airport Manager's Report

Connell reported on airport traffic and noted corporate flying is starting to come back. He also noted his student training time is slowing coming back.

Adjourn

There being no other business, the meeting was adjourned at 5:00pm.

Submitted by:



Chad Bird
City Manager