

City of Decorah  
Planning and Zoning Commission  
March 9, 2020 – 7:00pm  
Meeting Minutes

Members present included: Nathan Thompson, Tony Clarke, Ryan Delaney, Jared Essa, Llew Jenkins, and Joel Zook.

Absent: Barbara Massman

Others present: Zoning Administrator / City Manager Chad Bird. Several members of the Decorah Historic Preservation Commission were also in attendance.

Consider approval of minutes from the February 10, 2020 regular meeting

**Motion by Thompson and seconded by Jenkins to approve the minutes from the February 10, 2020 regular meeting.**

**Roll call vote: Ayes, unanimous.**

**Motion passed.**

Consider **Resolution No. 2020-03**, a request for rezoning of property; *Downing Commercial subdivision*, 172<sup>nd</sup> Avenue parcel(s) from A-1 Agricultural District to C-1 Highway Commercial District and *Scenic View Estates Subdivision* from A-1 Agricultural District to R-3 Multiple Family Residential District and setting a date for a public hearing April 13, 2020 at 7:00pm

*Bird introduced this item and noted the parties agreeing to annexation also understand the property is to be rezoned upon annexation into the city.*

*Bird explained this rezoning is actually two parts, one being commercial and the other residential. He noted this action sets the date for the required public hearing for Monday, April 13, 2020 at 7:00pm.*

**Motion by Jenkins and seconded by Delaney to approve Resolution No. 2020-03, a request for rezoning of property; *Downing Commercial subdivision*, 172<sup>nd</sup> Avenue parcel(s) from A-1 Agricultural District to C-1 Highway Commercial District and *Scenic View Estates Subdivision* from A-1 Agricultural District to R-3 Multiple Family Residential District and setting a date for a public hearing April 13, 2020 at 7:00pm.**

**Roll call vote: Ayes, unanimous.**

**Motion passed.**

Review of proposed amendments to the Chapter 15.04 – Design Criteria

*Bird introduced this item and noted there has been a fair amount of discussion from interested parties including the task force created to review the code and discussions with the Chamber's retail committee, the Decorah Downtown Betterment Association, and the SSMID Board.*

*The Commission worked through a review of the proposed changes. The Commission agreed further education is an important aspect of the code sections.*

Consider setting a public hearing on zoning code amendments, Chapter 15.04 – Design Criteria;  
*April 13, 2020 at 7:00pm*

**Motion by Thompson and seconded by Zook to approve setting a date for a public hearing on the proposed amendments to the Chapter 15.04 – Design Criteria for Monday, May 11, 2020 at 7:00pm.  
Roll call vote: Ayes, unanimous.  
Motion passed.**

Other business

- a. Information regarding April 14 – ISU Extension P&Z zoning class

*Bird shared the schedule for the ISU Extension P&Z training.*

There being no other business, the meeting was adjourned at 8:29pm

Respectfully submitted,



Chad A. Bird  
City Manager  
Zoning Administrator