

**Decorah Airport Commission  
Meeting Minutes  
Telephone Conference Call  
Limited attendance in the Airport Pilot's Lounge**

**May 13, 2020 – 5:00pm**

Electronic meeting pursuant to Iowa Code section 21.8 – In circumstances where such a meeting is impossible or impractical due to concerns about COVID-19 and social distancing for the safety of commission members and the public.

**Roll Call**

*Attending: Kevin Thompson, Brett Willie, Rick Hadley, Pete Marso, and Brian Petersburg*

*FBO Mike Connell, and City Manager Chad Bird were also in attendance.*

**Consider approval of minutes**

*a) April 15, 2020*

*Petersburg moved, and Hadley seconded a motion to approve the April 15, 2020 commission minutes as presented.*

*Ayes – unanimous. Motion carried.*

*It was noted the minutes from March 11, 2020 were not completed nor presented for approval.*

**Discussion and possible action on review of hangar plans and specifications, private corporate hangar**

*Bird walked the commission through the site plan submitted for the hangar project. He started by noting there were several aspects of the plan not submitted.*

*Key discussion topics for the commission included:*

*The commission agreed to the sheet metal and colors as presented by the owner.*

*There was considerable discussion regarding the final hangar location in relation to the building restriction line (BRL) and the distance needed for FAA approvals. The building is located a 462' and McClure is recommending 495'. There was discussion that the commission may be alright with a location in the 481' area but noted it would be an FAA final review decision. The commission asked for McClure to provide a site layout for a visual and wanted to see the impact on future hangars. The commission asked McClure to conceptualize a future hangar for a relational depiction.*

*Other questions discussed:*

*The need for storm water planning*

*The need for a SWPPP – storm water plan*

*The need for surface lighting and / or reflectors*

*A set of building drawings*

*The commission asked Bird to present these comments to McClure for finalization and submittal to the owner for response.*

Airport Manager's Report

*Connell reported on airport traffic and noted it is almost nonexistent.*

*There was conversation about lawn care at the Gundersen Hangar. The commission wondered if Gundersen could bring up their lawn care professionals from the clinic to also take care of the "lawn" area with Connell taking care of the larger areas.*

*There was discussion about the CARES act grant and what it might be used for. Ideas included security cameras, a snow plow, and improvements to the corporate hangar above and beyond what the owner might do.*

Adjourn

There being no other business, the meeting was adjourned at 6:20pm.

Submitted by:



Chad Bird  
City Manager