



Permit Application for Work Within City Right-of-Way (ROW)

Return to:
 400 Claiborne Drive
 PO Box 138
 Decorah, IA 52101
 T: (563) 382-3651
 F: (563) 382-6525

Permittee
(Owner of the work to be done within right-of-way)
Property Owner
Street Address
City/State/Zip Code
Contact Person
Phone Number
Email Address

Contractor
(Person of company performing work for permittee)
Company Name (Enter SELF if private individual)
Street Address
City/State/Zip Code
Contact Person
Phone Number
Email Address

Fee Schedule
(Only apply highest fee for applicable work)
<input type="checkbox"/> Utility Work (\$30)
<input type="checkbox"/> Street Repair (\$30)
<input type="checkbox"/> Street Closure (N/A)
<input type="checkbox"/> ROW Obstruction (\$10)
<input type="checkbox"/> Driveway Culvert (N/A)
<input type="checkbox"/> Driveway (N/A)
<input type="checkbox"/> Sidewalk (N/A)
<input type="checkbox"/> Boulevard Planting (N/A)
<input type="checkbox"/> Curb and Gutter (N/A)

Work Information	
(Please review the applicable City Code and/or SUDAS sections for specific requirements for the type(s) of work being proposed)	
Type of Work (check all that apply):	
<input type="checkbox"/> Street, Alley, or Lane Closure (Ch. 5.04.290)	<input type="checkbox"/> ROW Obstruction (Ch. 5.04.290, 12.20)
<input type="checkbox"/> Utility Work (Ch. 12.48, 13.04, 13.16, 13.18, 13.24, 16.04.180)	<input type="checkbox"/> Driveway Culvert (Ch. 16.04.180.G)
<input type="checkbox"/> Street Repair (Ch. 12.12)	<input type="checkbox"/> Boulevard Planting/Structure (Ch. 12.08, 12.40)
<input type="checkbox"/> Driveway (Ch. 12.28.030, SUDAS 7030)	<input type="checkbox"/> Curb and Gutter (Ch. 12.12, 12.48, 16.04.180.C)
<input type="checkbox"/> Sidewalk (Ch. 12.28)	<input type="checkbox"/> Other
Address of Proposed Work	
Description of Work. Be specific, list proposed quantities and materials, provide a site plan/map of proposed work (see reverse side of this application), list beginning and end times for requested street closures.	
Anticipated Start Date	Anticipated Completion Date
<p>Applicant hereby applies for a permit to complete work within the right-of-way of the City of Decorah. Applicant acknowledges this permit must be approved prior to commencement of work and only covers the work described herein. Applicant has reviewed and is familiar with the provisions of applicable City and State codes, to include all applicable zoning standards and will comply with the same. Applicant will defend, indemnify, protect, and save harmless the City and its employees from any and all liability, from any claim or cause of action which any person may have or claim to have by any reason of any actual or alleged failure on the part of the applicant to comply with the terms and provisions thereof. Applicant agrees that all work will follow current Americans with Disabilities Act (ADA) standards. Applicant agrees to use signage meeting current Manual on Uniform Traffic Control Devices (MUTCD) requirements for any street, alley, lane, and/or sidewalk closure or other ROW obstruction. Applicant is responsible for notifying, locating (Iowa One Call, 1-800-292-8989), and protecting all utilities within the project area, and any damage will be the sole responsibility of the applicant. Applicant understands that all City property and/or rights-of-way shall be restored to current standards, original condition, or as otherwise approved by City Staff. Applicant agrees to adhere to the plans as submitted and approved by the City and will provide notification of any change prior to construction. Applicant agrees to relocate or remove, at the applicant's expense, any utilities, plantings, structures, or other facilities in the ROW if the City determines said items to interfere with an essential corporate purpose of the City. Applicant hereby certifies they have read and examined this application and its attachments and know the same to be complete, true, and correct.</p>	
Signature of Applicant or Representative	Printed Name
	Title/Position
	Date

Required Attachments
<input type="checkbox"/> Insurance Certificate
<input type="checkbox"/> Bond (if required by City)
<input type="checkbox"/> Site Plan
<input type="checkbox"/> Fee (see Fee Schedule above)

OFFICE USE ONLY
Date Received/Paid
Water/Sewer Dept: <input type="checkbox"/> Approved <input type="checkbox"/> N/A Initials ___ Date ____
IT Department: <input type="checkbox"/> Approved <input type="checkbox"/> N/A Initials ___ Date ____
Engineering/Streets: <input type="checkbox"/> Approved <input type="checkbox"/> N/A Initials ___ Date ____
Police Department: <input type="checkbox"/> Approved <input type="checkbox"/> N/A Initials ___ Date ____
Fire Department: <input type="checkbox"/> Notified <input type="checkbox"/> N/A
Hospital/EMS: <input type="checkbox"/> Notified <input type="checkbox"/> N/A
Approval Signature
Date Approved

Site Plan

Provide a site plan of the proposed ROW work or attach a separate site plan to this application. Site plans shall be drawn to scale with north arrow, dimensions, street names, etc.