

Decorah MetroNet 28E Board Meeting
Thursday, January 21, 2021 - 11:30am
Decorah City Hall

Electronic meeting pursuant to Iowa Code section 21.8 – In circumstances where such a meeting is impossible or impractical due to concerns about COVID-19 and social distancing for the safety of commission members and the public.

In support of Iowa Governor Kim Reynolds' proclamation declaring a State of Public Health Disaster Emergency in Iowa, the current COVID-19 situation makes it "impossible and impractical" to meet in one location. Due to this the Decorah City Hall remained closed to the public for the January 21, 2021 Decorah MetroNet Board meeting. However, the meeting was made available telephonically. The public was able to hear and participate in the Board meeting.

Minutes

Members attending:

Jon Lubke (representing Winneshiek County)	Steve Smith – Winneshiek County
Chad Bird (representing City of Decorah)	Chopper Albert - City of Decorah
Mark Franz (representing Luther College)	Adam Forsyth – Luther College
Kurt DeVore (representing Decorah Schools)	
Lensch (representing Winneshiek Medical)	Jim Schwan – WMC

Also attending: Lynn Luloff, WMC

Consider approval of December 3, 2020 tech meeting minutes

Motion by Franz and second by Lubke to approve the minutes of the December 3, 2020 tech meeting minutes.

No further discussion.

Roll call vote; motion carried unanimously.

Consider approval of claims

a. Fuse Technic LLC	fiber maintenance	\$150.00
b. Reimbursement – Luther College	domain renewal	\$48.97

Motion by Lubke and second by DeVore to approve the claims as presented.

No further discussion.

Roll call vote; motion carried unanimously.

Consider approval of standing Iowa One Call invoice payment

Bird reviewed the standing Iowa One Call invoice and noted the monthly invoices come to Jon Lubke in the County office and he forwards them on to Bird for payment. Bird noted the board has approved paying these monthly invoices as they come in given the board's irregular meeting schedule and the inconsistency with which the Iowa One Call invoices may be received also. Lubke noted many months the invoices are only \$30 or \$40. They are larger in the summer months.

Motion by DeVore and second by Lubke to approve the City paying the Iowa One Call invoices as they are received each month.

No further discussion.

Roll call vote; motion carried unanimously.

Review DMN board member appointments

Bird reviewed the official appointments of representative and alternate from each anchor member organization.
City of Decorah; Chad Bird, Chopper Albert.
Winneshiek County; Jon Lubke, Steve Smith
Decorah School District; Kurt DeVore, Mark Lane
Luther College; Mark Franz, Adam Forsyth
Winneshiek Medical Center; Brian Lensch, Jim Schwan

In discussion, each member noted they had sent the form from their parent board or gave a verbal affirmation of the appointments.

Consider election of chair and vice-chair positions

Bird stated it is the board's practice to open the floor for nominations for the board chair and vice-chair positions each year.

Motion by Lensch and second by Franz to retain Bird as chair and Lubke as vice chair.

No further discussion.

Roll call vote; motion carried unanimously.

Discussion and possible action on MetroNet Board FY22 budget

a. *Discussion on mission, vision, and goals of the MetroNet*

Bird opened the discussion by reviewing the previous (FY20) budget actual figures, reviewing the current (FY21) budget's progress, and sharing a proposed FY22 budget for next year.

He asked the board to consider reducing the anchor member contributions and to consider eliminating the City's contribution. He noted the IRU leases are generating revenue and it appeared to be close to a break-even level. He proposed eliminating the City's contribution in recognition of the fiscal agent status work done by city staff.

In discussion, there was interest in seeing data / budget numbers to justify the elimination of the City's contribution. There was general discussion about network locating services provided by the city as well.

The board discussed the overall mission of the fiber network and some of the future planning and goal setting of the network. Some members discussed the original vision for the network.

Board members asked to see a revised budget before making any decisions.

Discussion and possible action on updates and open projects:

a. *MetroNet repairs with ICN/IRHTP route update*

There was general discussion about the repair update. Albert noted all the conduit is in and fiber was expected to be pulled in February.

b. *Fiber E-Rate update*

No further update.

c. *Records Management update from R&S*

No further update

Discussion and possible action on contracts and billing

a. *DNR / ICN agreement*

Albert updated the board and said he is reaching out to the DNR and ICN on this situation.

Adjourn

There was no other business and the meeting was adjourned at 12:45pm with motion and second by DeVore and Lubke respectively.

Respectfully submitted

