

Decorah MetroNet 28E Board Meeting  
Thursday, February 11, 2021 – 9:00am  
Decorah City Hall

Electronic meeting pursuant to Iowa Code section 21.8 – In circumstances where such a meeting is impossible or impractical due to concerns about COVID-19 and social distancing for the safety of commission members and the public.

In support of Iowa Governor Kim Reynolds' proclamation declaring a State of Public Health Disaster Emergency in Iowa, the current COVID-19 situation makes it "impossible and impractical" to meet in one location. Due to this the Decorah City Hall remained closed to the public for the February 11, 2021 Decorah MetroNet Board meeting. However, the meeting was made available telephonically. The public was able to hear and participate in the Board meeting.

### Minutes

#### Members attending:

Jon Lubke (representing Winneshiek County)  
Chad Bird (representing City of Decorah)  
Mark Franz (representing Luther College)  
Kurt DeVore (representing Decorah Schools)  
Brian Lensch (representing Winneshiek Medical)

Steve Smith – Winneshiek County  
Chopper Albert - City of Decorah  
Adam Forsyth – Luther College  
  
Jim Schwan – WMC

Also attending: Lynn Luloff, WMC

Consider approval of January 21, 2021 regular meeting minutes

**Motion by DeVore and second by Lensch to approve the minutes of the January 21, 2021 meeting minutes.**

**No further discussion.**

**Roll call vote; motion carried unanimously.**

Consider approval of claims

a. Fuse Technic LLC	routing and firewall	\$375.00
b. Fuse Technic LLC	Ascentek fiber maint	\$150.00

**Motion by Franz and second by DeVore to approve the claims as presented.**

**No further discussion.**

**Roll call vote; motion carried unanimously.**

Discussion and Possible Action on Metronet Budget

*Bird discussed the updated Metronet budget. Discussion by Luloff about adding individual line items to show locates and city admin/IT line expense times. Franz requested potential bills to be developed for City to Metronet for expenses. Bird mentioned creating a policy with 30% fund balance and 50% Capital Improvement Balances before looking at refunds to anchors in the future.*

Discussion and Possible action on Decorah Telco FTTP proposal

*Albert shared the Telco FTTP response with partner Acentek and reviewed the "ask" for assistance in starting up. Metronet would offer approx. \$38,000.00 for the first 6 years or until a take-rate of 55% is met. Albert also explained that fiber plant maintenance and locating activities would be covered under agreement. Board members were generally in favor of moving forward with a request of getting a formal agreement in place between Metronet and Telco or private partner.*

Discussion and possible action on updates and open projects:

- a. *MetroNet repairs with ICN/IRHTP route update*  
*There was general discussion about the repair update. Albert noted all the conduit is in and fiber was expected to be pulled in February.*
- b. *Fiber E-Rate update*  
*No further update.*
- c. *Records Management update from R&S*  
*No further update*

Discussion and possible action on contracts and billing

- a. *DNR / ICN agreement*  
*Albert updated the board and said he is reaching out to the DNR and ICN on this situation.*

Adjourn

There was no other business and the meeting was adjourned at 12:45pm with motion and second by DeVore and Lubke, respectively.

Respectfully submitted

A handwritten signature in blue ink, appearing to read "C. A. DeVore".

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