

**City of Decorah Budget & Finance and Personnel Committee Meetings
Monday, February 8, 2021 – 5:15pm**

The City of Decorah city council committee meeting of the Budget & Finance committee met on Monday, February 8, 2021 at 5:15pm.

The meeting was held electronically pursuant to Iowa Code section 21.8 – In circumstances where such a meeting is impossible or impractical due to concerns about COVID-19 and social distancing for the safety of Council members and the public.

Mayor Borowski called the meetings to order and turned discussion over to the committee chairs. Andy Carlson was absent.

Others in attendance: City Manager Chad Bird, City Clerk / Treasurer Wanda Hemesath, and several Dept Heads.

**Agenda
Street Committee**

Chair Hadley, Neal, Johnson, Schissel

Discussion regarding the 2021 East Main Street Improvement Project

Hadley opened the discussion regarding East Main with a discussion about special assessments for the project.

There was not much interest from the committee to consider special assessments.

City Engineer Jeremy Bril noted the project would be about two and ½ blocks. He didn't think there would be improvements to the sanitary sewer system. There was some general discussion about parking on both sides of the street. Some thought a redesign for parking one side only might be worth looking into.

Water main and storm water improvements would be included as necessary.

There was also discussion about upgrading the street lights along this section as part of the project. Sidewalks and curb and gutter would also be improved, as needed.

**Agenda
Personnel Committee**

Chair Johnson, and the full council

Discussion regarding city manager transition plan

Bird reviewed several steps in the process, from his perspective. He noted the council should consider hiring a consulting firm to assist with the search for a city manager.

He also noted the council should begin to review the position profile information to familiarize with the document before the selected consultant is brought onboard.

Bird also recommended the council consider an interim city manager and that he conduct an exit interview with council before the end date.

There was no other business and the meeting adjourned at 5:24pm.

Respectfully submitted,



Budget and Finance – *Schissel, Zittergruen, Carlson, Johnson

Works with staff to provide input and feedback during the budget preparations process. Reviews and makes recommendations on budget issues that occur throughout the year. Also provides feedback on revenue projects and matters regarding debt.

Personnel, Negotiating and Insurance - *Johnson, all members of the council

Reviews and negotiates wage and benefit packages for city employees. Reviews and approves various personnel actions and policies. Monitors and reviews claim history and provides input in reviewing and selecting the best insurance programs for the city. Reviews proposed union/bargaining agreements and organizational structural changes.