

CITY OF DECORAH  
PLANNING AND ZONING COMMISSION  
May 10, 2021-5:30pm  
Meeting Minutes

Members present included: Ryan Delaney, Terri Byrnes, Tony Clarke, Jared Essa, Joel Zook, Nathan Thompson and Marla Klocke

Absent:

Others present: John Anderson. Jeremy Brill & Chris Johnson logged into the Zoom platform

Consider approval of minutes from the April 12, 2021 regular meeting.

**Motion by Thompson and second by Essa to approve the minutes from the April 12, 2021 regular meeting.**

**Roll call vote: Ayes, unanimous.**

**Motion passed.**

Consider approval to change the Commission meeting time to 5:30pm

**Motion by Klocke and second by Byrnes to approve the change in Commission meeting time to 5:30pm.**

**Roll Call Vote: Ayes, unanimous**

**Motion passed.**

Public Hearing on request for rezoning of property; (1510) Laurel Drive-lot 1 of 1 parcel A of north home sixth addition in the southeast quarter of the southeast quarter (SE1/4-SE1/4) of section 4, township 98 north, range 8 west of the fifth principal meridian, in the City of Decorah, Winneshiek Co, Iowa parcel from A1 Agriculture District to R-2 Single to Four Family Residential District 1506 Jordan Drive New Residence.

*Swanson gave background recommendations that Jordan Massman's rezoning request be conditioned on a grant of easement from Tom Massman to the City for snow removal, as well as contingent on Board of Adjustment granting a variance due to the proposed residential lot not being adjacent to a public street. A draft easement has been prepared for Massman's to review.*

*Jordan Massman spoke that he will provide a 30 x 30 easement. Roger Mahn was preparing a new plat showing snow easement to the SW corner alongside his 30 x 100 personal easement. Anderson has not received it yet.*

*No emails or phone calls to the City were made.*

Consider **Resolution No. 2021-3** on a request for rezoning of property; (1510) Laurel Drive-lot 1 of 1 parcel A of north home sixth addition in the southeast quarter of the southeast quarter (SE1/4-SE1/4) of section 4, township 98 north, range 8 west of the fifth principal meridian, in the City of Decorah, Winneshiek Co, Iowa parcel from A1 Agriculture District to R-2 Single to Four Family Residential District 1506 Jordan Drive New Residence.

**Motion by Essa and second by Klocke to approve Resolution No. 2021-3 on a request for rezoning of property**

**Roll call vote: Ayes, unanimous.**

**Motion passed.**

Public Hearing of zoning code amendments, chapter 15.04-C-3 Design Criteria – sign permit approvals.

*Muggli gave statement and history on restoring original recommendation options from October 2020. Historic Preservation was opposed to giving authority to 1 person to make decisions for businesses. Van der Linden also expressed her views and recommendations. Commission member inquired about appeal process. Stated if it fits in criteria it should be passed. Commission agrees with Muggli's comments and his concerns.*

Consider **Resolution No. 2021-4** of zoning code amendments, chapter 15.04-C-3 Design Criteria – sign permit approvals.

**Motion by Clarke and second Zook to approve Resolution No. 2021-4 of zoning code amendments**

**Roll call vote: Ayes, unanimous.**

**Motion passed.**

Consider approval of the C-3 Commercial Design Application for the Vesterhiem Museum Mural located at 520 West Water Street

*Swanson Stated Vesterheim Museum is requesting permission to paint a Mural on the west side of the museum (Mill Street Side) toward the rear half of the building.*

*The mural was presented to Historic Preservation on April 7, 2021 at which support was given to the project.*

*Clarke stated he appreciated the proposal of mural and he stated they brighten up the city and bring people in.*

*Chris Johnson was going to make a statement but was having audio difficulties.*

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**Motion by Zook and second Thompson to approve C-3 Commercial Design Application for the Vesterhiem Museum Mural.**

**Roll call vote: Ayes, Delaney, Clarke, Zook, Thompson and Essa**

**Nays: Byrnes and Klocke**

**Motion passed.**

Mark Muggli - review of Historic Preservation recommendations for Sign and Design Guidelines

*Muggli stated the design guidelines requested in 2019 are complete. Muggli inquired if the design guidelines should be tied into the zoning code. Muggli questioned if the mural guidelines should also have illustrations to go with the permit and if a group should be established to make judgements on proposed murals. Muggli inquired if all three guidelines should be considered as part of the C-3 and Sign application process.*

*Chad stated to accept the guidelines not adopt the guidelines.*

In other business: *Clarke will be gone in June*

Meeting adjourned at 6:23.5 pm

Respectfully submitted: Greg Swanson, Zoning Administrator