

- Call to Order - 4:03
- Present: Beckendorf, Brooks, Felde, Horton, Johnson, Pellett, Peterson, Torresdal, Row-Heyveld, Button, Borrowski, Albert. Members of the public: Pavlovec, Scott, Snell.
- Absent: Fjelstul, Hageman, Putnam Dibble.

- Participation instructions read 4:06
- Minutes from April meeting
 - Horton moved; Felde seconded; Passed unanimously
- Claims
 - Pellet moved; Brooks seconded
 - Discussion of petty cash and reimbursements. All procedures set by the City are being followed. The City does not allow departments to have credit cards, and some vendors are not able to bill in a way that can easily be paid with existing practices.
 - The sprinkler inspection resulted in a savings of over \$10k in replacement costs.
 - Paid for lights that were upgraded and repaired in the past but the billing was belated
 - Used COVID funds from Friends for a wide format printer
 - Passed unanimously
- Public Comment
 - No public comment.
- Director's Report
 - Maureen Michels was hired to work with RSVP
 - Looking for part-time student worker for evenings and weekends
 - Outstanding building projects are still outstanding, unfortunately
 - Finances for end of FY21 are looking good
 - Circulations are up but not reaching pre-pandemic levels
 - Families are sharing they are feeling more comfortable with curbside pickup because of lack of vaccine for children under 16
 - Curbside pickup may be a permanent service
 - Closing time moving to 7:00 pm (and opening one hour earlier at 9 am) - providing additional options for a wide range of patrons, including the ability to better meet the needs of the community for all ages
 - Exploring virtual book groups and curbside pick-up are avenues that can help the library extend its reach to patrons even post-pandemic.
- Friends of Decorah Public Library Report
 - Meeting on this coming Wednesday
 - About 35 people were present for the Annual Meeting; Amy Weldon was the featured speaker
- Unfinished
 - Library Director Executive Summary
 - Pellet moved; Felde seconded
 - There was discussion about the framing of the evaluation

- Full participation in the evaluation from Board, City representatives and Library Staff
 - Beckendorf, Felde, Johnson, Horton, Pellet voted in favor, Brooks voted against; no abstentions.
- Discussion of Ch. 6-8 of the library board handbook
 - Time spent on this topic can be counted toward Board CE/ accreditation
 - Covered three chapters (Developing and Adopting Policies, Planning for the Library's Future; and Evaluating Service and Advocating for Advancement), all of which relate to the upcoming 2022 accreditation process.
 - Potential need to focus on learning about future strategic planning and participating in board development.
- New business
 - Chopper Albert discussed a possible grant for a new generator
 - The library is designated as a central command center for the town in case of natural disaster
 - A generator could cost \$80-150k for the size needed to power the ground floor of the library
 - Grant could cover 85% of the cost; additional funds may come from City IT budget
 - Other rescue services have generators, but the library could provide some shelter; and would be the best site in case of flooding.
 - An additional update will come in June.
 - Rainbow Zone update
 - Now that vaccines are widely available to adults ages 16+ in our community and walk-ins are being accepted at some local vaccine distribution centers, we feel that we have attained the benchmark
 - required to move into the Rainbow Zone of our Pandemic Response Plan. We will begin implementing Rainbow Zone changes on June 1.
 - Immediate changes include the expansion of hours (back to the 54 hours/week that we were open pre-pandemic), removal of time limits for patron visits, availability of seating, public meeting room access, public restroom access, and increased availability of public access computers.
 - While we will reopen to full capacity hours (54/week}, we will be shifting those hours slightly in response to community demand and statistical data. Hours currently under consideration include the following:
 - Mon-Th 9a-7p
 - Friday 9a-5p
 - Saturday 9a-3 p
 - This shift will allow staff to pilot new options for programs and services (possibly including quiet time for neurodivergent individuals, opportunities for parents and caregivers to attend programs shortly after dropping older children off at school, etc.) and will be a more efficient use of resources (7-8 pm on weekdays and 3-5 pm on Saturdays have historically been incredibly low-traffic times). Closing at 7pm will also provide new options

for space use and types of programs that staff can provide for both adults and young adults.

- We will continue to provide modified curbside pickup services, as demand remains strong and we have heard from patrons that this is a convenient option that will be appreciated beyond the confines of the pandemic environment.
 - Program design for all ages will continue to be responsive to patron demand and comfort levels and will evolve through the summer and fall as changing circumstances and community appetites dictate. The summer reading program will look a little different than it has in years past but there will be a variety of literacy-focused activities and opportunities for youths available.
 - We've been planning for the implementation of summer and fall programming, and of course having many conversations about moving into Rainbow Zone and beyond, over the course of the last few weeks. While the pandemic posed many challenges, it has also presented the invaluable opportunity to reevaluate existing programs and services- and to get creative with improvements and brand new ideas- and we're excited to work together to better serve the evolving needs of our community in new and exciting ways going forward.
- Reminder of meeting dates in June, July, and August. Mayor Borrowski asked whether the board would go back to in-person meetings in June. President Beckendorf indicated that since the matter was not on today's agenda, we would continue with the hybrid meeting in June, and she and Director Torresdal would add that topic to the June Board Agenda for discussion. There was further conversation about whether the State would keep the aperture open on the ability to hold meetings in a virtual setting, and what procedures and policies were being followed by City Hall.
 - The meeting was adjourned at 5:18.

Respectfully submitted,
Elliott Johnson and Andi Beckendorf