

- Call to Order at 4 pm
- Present: Board Members Pellett, Beckendorf, Horton, Felde, Fjelstul, Hageman, Brooks, Peterson. DPL Staff: Torresdal, Row-Heyveld, Button. Guests: Pavlovec, Scott.
- Absent: Putnam-Dibble, Johnson.
  
- Participation instructions given
- Agenda approved
- Children's and Young Adult Librarian Rachael Button presented about pandemic services, Project Ready, and Rainbow Zone programming/services
- Minutes from May meeting
  - approved by acclamation
- Claims
  - Hageman moved; Fjelstul seconded
  - Passed unanimously
- Public Comment
  - No public comment.
- Director's Report
  - Hannah Clarkin hired as library aide
  - Staff member resigned in early June; advertising for new hire will start late June.
  - staff evaluations are complete
  - Rainbow Zone is in action
  - Final invoices due to City Hall on 6/23/21 for close of fiscal year.
  - The Library was named in an estate with possibility of receiving \$100,000; more information forthcoming in July.
- Friends of Decorah Public Library Report
  - Held planning meeting in June; reviewed funding from donors, goals, mission statement
  - Working on expanding membership and fundraising
  - Torresdal is helping with suggestions to help fund some library projects
- Unfinished Business
  - Discussion of Chapters 9 & 10 of new State Library of Iowa Board of Trustees Handbook
- New business
  - Zach Row-Heyveld presented information on new door counter system, which would cost \$2,385. Hardware would be needed for entrances. It would be accurate and supply more data than at present. This would be one time hardware purchase; annual ongoing fee.
    - Pellett moved; seconded by Horton. Passed unanimously.
  - Row-Heyveld presented information on Savannah marketing platform, which would cost \$3,000 annually, with a 3-year contract required.
    - Pellett moved; seconded by Horton. Passed unanimously.
  - Row-Heyveld presented information on the potential purchase of A/V equipment for the public meeting room, to be used by staff and the public. Cost would be

\$5,385, with \$5,000 reimbursable by a grant (if awarded). Purchase will be reconsidered if grant is not awarded.

- Fjelstul moved; seconded by Felde. Passed unanimously.
- Meeting location for upcoming meetings: July will be hybrid (City Hall Council Chambers and Zoom); will discuss again at July meeting.
- Reminder of upcoming meeting dates (July 12, Aug 9, Sept 13, Oct 11)
- The meeting was adjourned at 5:11 pm.

Respectfully submitted,  
Cheryl Pellett