

Decorah Public Library Board of Trustees Meeting Minutes
Monday, August 9, 2021

Attendees: Board members Beckendorf, Brooks, Felde, Hageman, Johnson, Pellett, Felde, Horton, Cynthia Peterson (Friends Liaison); Library Director Kristin Torresdal; Guests Rachael Button, Zach Row-Heyveld

Andrea Beckendorf called the meeting to order at 4:01 p.m.

1. Call to Order
2. Participation Instructions: Attendees had the opportunity to participate electronically via Zoom or in-person at the library
3. Approval of Agenda for August 8, 2021. Agenda approved.
4. Minutes Approval for July 12 Board Meeting. Minutes were approved unanimously.
5. Claims Approval
 1. Approval of claims moved by Pellett and seconded by Bob, approved unanimously
6. Public Comment
 1. No Public Comment
7. Director's Report
 1. New circulation manager is hired and her name is Tricia Crary
 2. The estate donation is 30% larger than anticipated
8. Friends of Decorah Public Library Report: Cynthia Peterson
 1. No report because they do not meet in July and August. Next meeting is on September 8th.
9. Unfinished Business
 1. The Board Discussed chapters 14-16 of the new State Library of Iowa Board of Trustees Handbook
 1. Public Library Standards - We have a tier 3 accreditation level and will be going through this process soon
 2. Intellectual Freedom - this outlines the process we followed with the recent question about a dvd in the collection
 3. Library Buildings - we have a building committee
10. New Business
 1. Consider meeting format moving forward
 2. Johnson motioned for a Hybrid meeting model to continue through the January 2022 meeting with options for participants to join in person in the Library's public meeting room or virtually via Zoom. Horton seconded the motion and it passed unanimously.
A reminder that any closed sessions will have to take place in person (i.e. no Zoom option will be available)
 3. Policy review of the board bylaws - striking the language requiring an assistant director so it's clear that the board oversees only the library director. We may, for example, have an assistant director in the future but they are considered staff

that are overseen by the director and not the board. We did not vote on the bylaws - we will wait until the new year when a decision is made about our meeting setup.

11. Upcoming Meetings: September 13 , October 11, November 8

12. Adjourn at 4:53pm

Respectfully Submitted,

Shannon Horton