

Decorah Public Library Board of Trustees Meeting Minutes
Monday, September 13, 2021

Attendees: Board members Beckendorf, Brooks, Fjelstul, Hageman, Johnson, Pellett, Horton, Putnam Dibble; Library Director Kristin Torresdal; Guests Rachael Button, Janelle Pavlovec, Mark Muggli, Allie Scott, Tricia Crary, Lorraine Borowski, Zach Row-Heyveld, Larry Sells

Absent: Felde

Andrea Beckendorf called the meeting to order at 4:00 p.m. Attendees had the opportunity to participate electronically via Zoom or in-person at Decorah Public Library.

1. Call to Order
2. Participation Instructions
3. Agenda Approval
 - a. Approved unanimously
4. Minutes Approval
 - a. Approved unanimously
5. Claims Approval
 - a. Received check for \$100,000 from Clayton Engen Charitable trust (Partial Distribution per terms of the trust)
 - b. Business as usual
 - c. Moved by Pellett, Seconded by Horton, approved unanimously
6. Director's Report
 - a. Introduction of Circulation Manager Tricia Crary
 - b. Continuing education of staff is a high priority
 - c. Finalizing the layout for new grant funded A/V system in the meeting room
7. Update by Rachael Button on summer programming and upcoming fall plans
 - a. The summer theme was "Go Explore" - and focused on getting kids and families out and about exploring Decorah
 - b. There were 49 programs, 1,385 participants, and 150 bingo Raffle Entries
 - c. Goal to support businesses in local community to enhance strong partnerships
 - d. The summer provided more programs than years passed and participation was comparable
 - e. Fall activities will include *Stay and Play Program*, *Yoga in the Park*, *Dog Tales* (reading with Therapy Dogs), teen volunteer sessions, *Take and Make Program*, *Stroller Walks*, *Outdoor Bubble Station* (September 25), and Middle School Biking Field Trips
8. Public Comment
 - a. Comment was made encouraging the board not to sell any historical items from the library at upcoming City of Decorah auction
9. Friends of Decorah Public Library Report: Cynthia Peterson
 - a. Focus of September meeting was *Friends of the Public Library Week* (October 17-31)

- b. Considering new ways to fundraise throughout the year
 - i. Working collaboratively with Library Board to determine areas of financial need and how *Friends* can best support
10. Unfinished Business
- a. None
11. New Business
- a. Mark Muggli - Historic Preservation
 - i. Proposal to include the Decorah Public Library in historic district and to be part of the National Register
 1. The National Register does not place any restrictions on the property and what can be done with it
 2. Positives for being listed on the national register - recognition to buildings as well as possibilities for money/funding
 3. Pellet moved to endorse the National Register's bid to include the library as part of the Decorah Historic District, seconded by Johnson and approved unanimously
 - b. Updated Library service policy
 - i. Rough draft reflects how services have changed over time
 - ii. Horton moved to accept the draft of the Library Service policy, Pellet seconded the motion and it passed unanimously
12. Upcoming Meetings
- a. October 11, November 8, December 13
13. Adjourn at 4:54pm

Respectfully Submitted,

Shanna Putnam Dibble, Board Secretary