

The City of Decorah, IA (pop. 7,615) is accepting applications for the part-time (16 hr/week) position of Northeast Iowa Retired and Senior Volunteer Program (RSVP) Volunteer Coordinator. Ideal candidate will be someone with a collaborative mindset who is passionate about community involvement and volunteer service.

Minimum qualifications include a high school diploma or equivalent. Preference will be given to candidates with previous experience working with nonprofit agencies, volunteers, and older adults. Microsoft Word, Excel, Publisher, and data entry skills required. Social media experience and ability to maintain a simple website preferred (no coding necessary).

Position subject to post-offer physical examination including drug testing, background check and motor vehicle records check.

For more information and a complete job description see www.decorahia.org or call 563-382-3717. Send application, resume, cover letter and a minimum of three professional, work-related references to: Kristin Torresdal, Director, Decorah Public Library, 202 Winnebago St., Decorah IA 52101 or ktorresdal@decorahlibrary.org. Applications accepted until position has been filled. \$15/hr, no benefits. M/F Disabled and Veteran EEO/AA Employer.