

Decorah Public Library Board of Trustees Meeting Minutes
Monday, May 9, 2022

Attendees: Board members; Beckendorf, Felde, Fjelstul, Johnson, Pellett, Horton; Friends of DPL Liaison Cynthia Peterson; Library Director Kristin Torresdal; Library staff members Zach Row-Heyveld; 2 guests

Andrea Beckendorf called the meeting to order at 4:01 p.m. Attendees had the opportunity to participate electronically via Zoom or in-person at Decorah City Hall.

1. Call to Order 4:01pm
2. Participation Instructions
3. Approval of Agenda for May 9, 2022; approved by acclamation
4. Minutes of April 11, 2022 meeting
 - a. Moved by Horton, seconded by Johnson, and passed unanimously
5. Claims Approval
 - a. Moved by Johnson, seconded by Pellett, and passed unanimously
6. Public Comment; Janelle Pavlovec stated that Birgitta Meade would be speaking at the Senior Center 5/13/22 (she also spoke at the FDPL meeting in April).
7. Director's Report
 - a. Staff evaluations due
 - b. RSVP's Maureen Michel will be leaving May 27, due to moving out of state
 - c. Spring deep clean done
 - d. AC units (FOT and server room) installed and paid for
 - e. An update of exterior library signage will be done by Letterwerks. It was approved by City.
 - f. City is working on updating non-union supervisory pay scale.
 - g. Applications for three open board positions due May 27.
 - h. Friends annual meeting a huge success!
 - i. Budget in good shape; fiscal year ends, end of June.
 - j. All programming is busy.
 - k. Kanopy- circulation limit per user has been decreased so that funding is used equitably.
 - l. Two parking spaces blocked in East lot due to eroding parking lot/ fencing.
8. Friends of Decorah Public Library Report: Cynthia Peterson
 - a. Successful annual event- approx 130 attendees
 - b. Annual planning meeting scheduled for June
9. Unfinished Business- none
10. New Business
 - a. June will be the final meeting for Board members Ed Brooks and Bob Felde
 - b. Director Torresdal's evaluation finished and glowing. Motion to approve Executive Summary by Pellet, seconded by Horton, and passed unanimously.
11. Upcoming Meetings
 - a. June 13, July 11, August 9
12. Adjourn at 4:22pm

Respectfully Submitted,

Cheryl Pellett