

June 17, 2024

The regular meeting was called to order by Mayor Lorraine Borowski at 5:45 PM.

The meeting was held at the Decorah Council Chambers and electronically.

The meeting was opened with the Pledge of Allegiance.

Members present: Randy Schissel, Emily Neal, Kirsten Olson, Christopher Miculinich, Ross Hadley, Brent Parker, and Steve Zittergruen

Mayor Borowski read a proclamation acknowledging Juneteenth.

Consent agenda was presented.

- a. Minutes of the June 03, 2024, Council Meeting
- b. Claims
- c. Special Event Application-Loop do Loop-Chief Thein and Scott Searcy
- d. Renewal Special Class C Retail Alcohol License with Outdoor Service-Luther College-Baker Commons
- e. Renewal Special Class C Retail Alcohol License with Outdoor Service-Luther College-Dahl Centennial Union
- f. New Special Class C Retail Alcohol License with Outdoor Service-Nordic Fest
- g. Tobacco Permits
- h. Resolution 3461 to Forgive 2007 Interdepartmental Loan from General Fund to Tax Increment Financing Fund
- i. Resolution 3462 to Create Fund 024 and Transfer Fund Balance as of June 28, 2024, from Fund 310 to Fund 024 Electric Franchise Street
- j. Resolution 3463 to Create Fund 121 and Transfer Fund Balance as of June 28, 2024, from Fund 003 to Fund 121 Local Option Sales Tax Fund
- k. Resolution 3464 to Transfer \$367.04 from 021 Gas Franchise Fee Fund to Fund 015 Sidewalk Fund to Correct Negative Balance
- l. Resolution 3465 to Transfer Fund Balance as of June 28, 2024, of Fund 304 Locust Road to 121 New Local Option Sales Tax Fund
- m. Resolution 3466 Setting Public Hearing on Proposed Plans, Specifications, Estimate of Cost, and Proposed Form of Contract for Dry Run Creek WQI Wetland Project

Schissel made a motion to approve the consent agenda as presented, Olson seconded the motion. Roll call vote. All voting ayes. Motion carried.

Mayor Borowski opened the public hearing concerning the plans, specifications, form of contract, and award bid for Decorah 2024 Street Improvements-Asphalt Resurfacing Project at 5:52 PM.

Peter Van Der Linden of 101 Grove Street, Decorah had questions regarding the schedule of work to be done on Grove Street. City Manager, Travis Goedken, explained that the schedule has not been worked out as of now but once it is done, they will contact them. No other comments. Mayor Borowski closed the public hearing at 5:54 PM. Schissel made a motion to approve Resolution 3467 approving the plans, specifications, form of contract, and awarding the bid to Skyline Construction for the Decorah 2024 Street Improvements-Asphalt Resurfacing Project. Olson seconded the motion. Roll call vote. All voting ayes. Motion carried.

Hadley made a motion to approve Resolution 3468 setting the Decorah WWTP Superintendent salary, Neal seconded the motion. Roll call vote. All voting ayes. Motion carried.

Neal made a motion to approve Resolution 3469 that provides a local match and an agreement to maintain Carlson Park Trail Improvements for a minimum of 20 years. This is required for the city to be able to apply for the State Recreational Trail Grant through the Iowa Department of Transportation. Parker seconded the motion. Roll call vote. All voting ayes. Motion carried.

Schissel made a motion to approve Resolution 3470 to transfer donated funds from the Retired Seniors Volunteer Program (RSVP) Fund to the Quasi Endowment Fund. Neal seconded the motion. Roll call vote. All voting ayes. Motion carried.

Hadley made a motion to table an ordinance amending Title 6-Animals. This will give staff time to work out the appropriate language in the ordinance to clarify animal handling. Olson seconded the motion. Roll call vote. Ayes: Hadley, Olson, Parker, Zittergruen, Neal, Miculinich. Nays: None. Motion carried. David Kamm of 607 John Street requested to address the council. Kamm thanked the council for acting so quickly regarding dangerous animals. Kamm's wife has been bitten by a dog and he is pleased that people are serious about this.

Neal made a motion to approve the second reading of an ordinance amending Decorah's Sign Ordinance and creating Chapter 15.20 of the Decorah Municipal Code, Zittergruen seconded the motion. Roll call vote. Ayes: Neal, Zittergruen, Parker, Hadley, Olson, Miculinich. Nays: Schissel. Motion carried.

Goedken led a discussion regarding the Dahlen property request for qualifications. Goedken has had significant interest from engineering companies to design the Dahlen property. He believes with that kind of interest the council will want the engineering companies interviewed. Goedken was looking for three individuals that would have an interest in being on a committee to be involved in the process. Randy Schissel, Christopher Miculinich, and Kirsten Olson all volunteered their time for the process.

Discussion took place regarding the Decorah Municipal Building. Manager Goedken presented detailed information on the building regarding the condition and different costs associated with it. The council has requested the staff bring back additional information on different repayment structures if the city were to borrow funds for remodeling costs. Also requested was information on fire districts. This information will be presented in a future meeting.

A discussion was held regarding the Water Street stop lights. Two intersections on Water Street have had temporary stop signs in lieu of the stop lights to see how vehicle traffic and pedestrian traffic was managed. The council gave their opinions and the feedback that they have received from citizens. Staff will be looking to see what it would take to make these two intersections permanently stop signs instead of the stop lights. This will be voted on at a future meeting.

Zittergruen made a motion for the council, City Manager Travis Goedken, and City Clerk Keri Sand to go into closed session regarding the city manager's review at 8:16 PM. Hadley seconded the motion. Roll call vote. Ayes: Zittergruen, Hadley, Olson, Miculinich, Parker, Neal, Schissel. Nays: None. Motion carried.

Zittergruen made a motion to go back into open session at 9:19 PM, Hadley seconded the motion. Roll call vote. Ayes: Zittergruen, Hadley, Olson, Miculinich, Parker, Neal, Schissel. Nays: None. Motion carried.

Schissel made a motion to adjourn the meeting at 9:20 PM.

Keri Sand
City Clerk-Finance Officer