

To: All Applicants
From: Scott J. Herrmann, Assistant Chief of Police
Re: Test Schedule – **Saturday September 7, 2024**



A. Registration – 8:00 AM

Applicants will assemble in the Decorah City Hall located at 400 Claiborne Drive, for registration. You will be required to show a photo identification. If you are a certified Iowa law enforcement officer and **have not** been separated from law enforcement employment for **more than 180 days**, you are not required to complete the physical fitness test. If you are not required to do the physical fitness test, go to section D.

B. Physical Fitness Test – 8:15 AM

Applicants must complete and sign Physical Fitness Test waivers. Physical Fitness Tests will be administered. **Applicants are required to dress in comfortable athletic wear and running shoes.** (If possible, the physical fitness testing will be done outdoors.) Any applicant who has not received an explanation of the minimum Physical Fitness Assessment requirements, should call us immediately for that information. (Note: there are no shower facilities available to the applicants, but clothing changes can be made in the restrooms if desired). **If an applicant fails to meet the minimum physical test standards, the applicant will be informed, and no further testing will be permitted.**

C. Written P.O.S.T. Exam- Following the Physical Agility Testing

Applicants that are not certified Iowa law enforcement officers will take the Police Officer Selection Test (POST) written exam. If you have a current P.O.S.T. score that you are satisfied with, you may pass on this test.

D. Decorah Civil Service Written Exam- 11:00 AM

All applicants (including certified Iowa law enforcement officers) will participate in the Civil Service written exam. You will be required to show a photo identification.

Test Results

The Civil Service Commission will meet to evaluate the test results. You will be notified of your status within about two weeks. Upon successful completion of the tests, you will be placed in a pool of “qualified applicants”. The Commission will select candidates to interview and will then conduct background investigations, M.M.P.I. testing, and final certification, which will be in effect for one year.